

MA 138**MATHEMATICS FOR ELEMENTARY EDUCATION II****Fall 2004**

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Textbook: Bennett and Nelson: *Mathematics for Elementary Teachers: A Conceptual Approach*, 6th ed.

Grading: Grades will be based on three evening exams (100 points each), quizzes (100 points), homework (50 points), and a comprehensive final exam (150 points). 360 of the 600 points (60%) is the lowest passing grade.

Exams: The three exam dates are Wednesday, September 22; Thursday, October 21; and Tuesday, November 30. Put these dates on your calendar. All exams are 7:00-8:00 p.m. in FRNY 302. Make-up exams will be given only if you have a valid excuse and the instructor or course coordinator have been notified prior to the exam. If you are unable to notify your instructor or course coordinator prior to the exam, official documentation for the missed exam must be provided. Unexcused absence from an exam will result in a score of zero on the exam.

Homework: Homework is collected every day except possibly before exams and at the end of the semester. Some homework may be excused at the instructor's discretion. Late homework will not be accepted. Homework should be done neatly and with care, all steps must be shown, and multiple pages must be stapled. Correct answers without work or with incorrect work may not receive credit.

Quizzes: A quiz will be given each week except possibly during exam weeks and at the end of the semester. In exceptional cases, a small number of quizzes may be excused by the instructor for valid reasons (e.g., illness, field trips, etc.). No make-up quizzes will be given, and quizzes will not be given early.

Attendance: Students are expected to attend every class meeting. Attendance will be recorded daily but will have no direct effect on student grades.

FOR STUDENTS CERTIFIED BY DOS ADAPTIVE PROGRAMS:

Students who have been certified by the Office of the Dean of Students-Adaptive Programs as eligible for **academic adjustments** should go to MATH 909 and request an *Information Sheet* for **this** semester. The Information Sheet explains how to proceed this semester to get academic adjustments made in Mathematics courses. (It is not the same as last semester.) **This should be done during the first week of classes.** Only students who have been certified by the ODOS-Adaptive Programs and who have requested ODOS to send their certification letter to their instructor are eligible for academic adjustments.

Students who are currently undergoing an evaluation process to determine whether they are eligible for academic adjustments are encouraged to find out **now** what procedures they will have to follow when they are certified, by requesting the above mentioned Information Sheet from MATH 909.

Large print copies of the *Information Sheet* are available from MATH 909 upon request.