

## GROUND RULES FOR MA 165 – FALL 2004

**ATTENDANCE:** Students are expected to attend every class. Attendance will be monitored by the homework assignment that must be handed in by the student in person, and by the quiz on quiz-days.

**HOMEWORK:** For each of the thirty-five lessons on the assignment sheet there is a homework assignment, which is due on the day of the next lesson. Selected problems will be graded and the papers will be returned on the next class day. No late homework will be accepted without an approved excuse, and a homework assignment that is not handed in will be assigned the grade 0.

**QUIZZES:** There will be a quiz on Thursdays (as indicated on the assignment sheet), except on exam weeks. The assigned review exercises should be done before the quiz, and you should bring your work to class and turn it in together with the quiz.

**MIDTERM EXAMS:** There will be three evening one-hour midterm exams on the days indicated on the assignment sheet. Approximately one-half of the problems on each exam will be taken directly from the homework assignments and from the review exercises. Make-up exams will be allowed only for excused absences.

**FINAL EXAM:** There will be a two-hour final exam during finals week.

**GRADES:** Your letter grade for the course will be determined from your total semester score which will be computed as follows:

<b>Homework</b>	<b>100 points</b>
<b>Quizzes</b>	<b>50 points</b>
<b>Three midterm exams</b>	<b>300 points</b>
<b>Final exam</b>	<b><u>200 points</u></b>
<b>Maximum possible semester score</b>	<b>650 points</b>

**WEB PAGES:** <http://www.math.purdue.edu/courses/ma165>

**ACADEMIC ADJUSTMENTS:** Students who have been certified by the Office of the Dean of Students-Adaptive Programs as eligible for **academic adjustments** should go to MATH 909 and request an Information Sheet for **this** semester, that explains how to proceed this semester to get these adjustments made in Mathematics courses. **This should be done during the first week of classes.** Only students who have been certified by the ODOS-Adaptive Programs and who have requested ODOS to send their certification letter to their instructor are eligible for academic adjustments.

Students who are currently undergoing an evaluation process to determine whether they are eligible for academic adjustments, are encouraged to find out **now** what procedures they will have to follow when they are certified, by requesting the above mentioned Information Sheet from MATH 909.

Large print copies of the *Information Sheet* are available from MATH 909 upon request.

### **IMPORTANT DATES:**

Last day for a student to drop a course without it being recorded: **Friday, September 3, 2004, 5pm.**

Last day for a student to drop a course without a grade: **Monday, September 20, 2004, 5pm.**

Last day for a student to drop a course with a passing or failing grade: **Wednesday, October 27, 2004, 5pm.**

