BCA Instructions For Students -- Math 159

MA 159 – Online Quiz BCA/iLrn PIN codes for each recitation section

Section	Time	PIN code	Recitation Instructor
0301	9:30	E-2GKA6HSU98AY3	Cook
0401	10:30	E-3CGHJWXNPFMWE	Zhang
0501	11:30	E-43MDCPWJSFYY6	Zhang
0601	12:30	E-5YAJRVZMQGK2N	Cook
0701	1:30	E-54S9R4U6K7YU4	Schroeder
0801	2:30	E-YV83VVMVKAQRZ	Schroeder

Registering with the PIN Code
1. In your browser, type and go to http://bca.brookscole.com.
2. Click **First Time Users**.
3. If your school *is not loaded* in the School field (under the PIN code field):
    a. Click **Find Your School** in the bottom sentence.
    b. In the Name of School field, type the first few words of **your school's name;** then click **Search.** A list of schools will appear on the right.
    c. Click **your school** to load it.
4. If your school *is loaded* in the School field, then type the **PIN code** for your course/section (which was given to you by your instructor). The PIN code is case sensitive, so type it exactly as it appears (all upper case).
5. Click **Register**.

    Completing the Registration Form and Creating a Login Name (or Username) and Password

1. On the registration page, type the appropriate information in all fields. All fields marked by a red asterisk must be filled in.

    Note: the program will automatically create for you a Login name (or Username). You may, however, change this Login name to one of your own choosing. Simply delete the one that is supplied and type in your new one. Be sure to make your Login name and Password simple and memorable. Also be sure to write down your Login name and Password in a safe place.

2. When all information has been entered, click **Register and Begin BCA**. You are then taken to your home page.

Subsequent Logins

1. In your browser, type and go to http://bca.brookscole.com.
2. If you are using a computer in which someone has already logged in to the BCA site, your school should automatically appear on the Login page. If it does not appear, then search for it through the **Find Your School** link as above, and then click on **your school** to load it.
3. Type in your **Username (or Login name)** and **Password**; then click **Login**. You are then taken to your My Assignments page.

COMPLETING AN ONLINE ASSESSMENT

Taking an Assessment

On the My Assignments page, a chart presents Due Dates, Assignments, Course, Book, Comments, Take buttons, Scores, and Extra Credit for the course. You may sort any of the columns by clicking the column header.

1. On the My Assignments page, click the **Take button** for **Homework 1**.
2. On the test page, click **Click Here**. You are then taken to the assessment.

   Note: at the top of the page are the following: a drop-down menu that allows you to skip among questions and that identifies which questions have been answered and unanswered; next/back arrows; help tab; end assignment link; and a timer.

3. In the answer field, solve **question 1**; then click **Submit**.
4. Click the **next arrow** to access **question 2,** etc.
5. When you have solved all of the questions, you are then ready to stop the test. Click the **downward arrow** for the drop-down menu; then click **End of Test**; then click **End Test**.

Viewing Results of the Session

You are then presented with a Results chart, listing the overall score, each problem's score, and a view link to each problem.

1. Click **View** for any question. Note that the actual algorithmic version of the question as presented in the session is preserved, your answer is identified, the correct answer is revealed, the specific rejoinder is recorded, and times answered is recorded. This assessment, as taken, may be printed (see link in the upper right). Also, this information is saved in the instructor's gradebook.
2. In the left-hand menu, click **My Assignments** to see how the attempt number, score, and the hyperlinked details are now preserved.

Viewing Progress

1. In the left-hand menu under General, click **Progress**. A chart will then load, listing Course, Assignment name, date Assigned, Due date, Taken On date, student's Score, Possible score, Extra credit, and Notes.

**Help is available on-line at the bottom of the BCA Home page click on Student Support, there is a Wealth of Information. Also on Home Page is
A Stutent Tour of BCA, and complete Student Guide.**