

## INSTRUCTIONS

Purdue ALERT Beacons and Desktop Popup Alerts are additional layers to Purdue ALERT, the University emergency warning notification system. They will be activated when there is a safety threat on campus.

### **The ALERT Beacon will:**

- Alarm for 10 seconds (cannot be muted).
- Flash for approximately 5 minutes.
- Provide incident information (Info available for 5 minutes before it resets).

### **The Popup Alert will:**

- “Take over” a Purdue logged in computer and display an alert message (most classroom & some lab computers).
- By clicking the “enter” key, one can acknowledge receipt (PC) or dismiss (MAC) and return to the normal screen.

*Please review the “Alert Beacon, Desktop Popup Alert, & Fire Alarm Evacuation Instructions” [PowerPoint Presentation](#)*

*([http://www.purdue.edu/ehps/emergency\\_preparedness/docs/Classroom%20Instructions--PowerPoint.ppt](http://www.purdue.edu/ehps/emergency_preparedness/docs/Classroom%20Instructions--PowerPoint.ppt) ) located on the Emergency Preparedness website for recommended response considerations.*

### **Additional Resources:**

1. Building Emergency Plan...located on EP Website:  
[http://www.purdue.edu/ehps/emergency\\_preparedness/emergency/building-plan.html](http://www.purdue.edu/ehps/emergency_preparedness/emergency/building-plan.html)
2. Emergency Procedures Guide:  
[http://www.purdue.edu/ehps/emergency\\_preparedness/flipchart/index.html](http://www.purdue.edu/ehps/emergency_preparedness/flipchart/index.html)
3. All Hazards Awareness Training is available in a classroom setting, online or at the department. See [http://www.purdue.edu/ehps/emergency\\_preparedness/](http://www.purdue.edu/ehps/emergency_preparedness/) for more information.

### **Problems:**

- If the beacon fails to work or is vandalized, please report the issue to 4-8221 or email [ehps@purdue.edu](mailto:ehps@purdue.edu).