

## Information for MA 362

**Instructor:** Professor Z. Cai

**Contact Info:** MATH 412, 494-1921, zcai@math.purdue.edu, <http://www.math.purdue.edu/~zcai>

**Office Hour:** Tuesday and Thursday 1:30-2:30pm.

If you can't come at these times, you may make an appointment for a different time.

When you have a mathematical question, I'd prefer that you do not send me email, because email is usually not a convenient format for discussing mathematics.

**Grader:** ??? Math ???, ???@math.purdue.edu

**Grading:**

Homework	100	points
Two midterm exams	100	points each
Final exam	200	points
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	500	points total

Letter grade distribution: A 25%, B 30%, C 30%, and D and F 15%.

**Homework:** For each assignment, you have one week to complete. Homework will be collected at the beginning of class. Late homework will *not* be accepted! To compensate possible emergency you might encounter, we will drop 4 but if you miss a homework assignment for an important reason (such as illness) you can be excused from that assignment.

If you forget to bring your homework to class you can turn it in by putting it under my office door provided that you do so by 5:00pm on the day it is due. Please don't do this more than once or twice during the semester.

On each assignment, some but not all of the problems will be graded, on a scale of 0–5 each. You will also get 1 point for each ungraded problem that you attempt.

It may sometimes happen that the grader fails to notice a mistake in one of your homework solutions, and that you lose points when you give the same solution on an exam. This is regrettable, so I encourage you to check your solutions carefully, even if the grader has said they are correct. You are always welcome to discuss your solutions with me in my office.

As a courtesy to the grader, please do the homework problems in order and *staple* the pages together. Papers which do not meet this condition may have points taken off.

You are encouraged to discuss homework problems together, but you must write them up separately. You may not turn in identical homework solutions.

**Make-up exams:** If you are unable to take an exam at the scheduled time, you must notify me before the exam if possible, but in cases where there is a sudden emergency you can do it afterwards. If you were sick you must have a note or prescription from the doctor you saw. If you miss any exam or any makeup exam without an excused absence you will get a zero for that exam.

**Exam Grading:** My policy in grading is that if you make a fatal mistake part way through a problem, your later steps on that problem may not be counted. Thus a mistake at the beginning of a problem may count against you much more than a mistake at the end.

I have asked the grader to follow the same policy for homework.

**Students with disabilities:** Students who have been certified by the Office of the Dean of Students-Adaptive Programs as eligible for **academic adjustments** should go to MATH 909 and request an Information Sheet for **this** semester which explains how to proceed this semester to get these adjustments made in Mathematics courses. (This is not the same as last semester.) **This should be done during the first week of classes.** Only students who have been certified by ODOS-Adaptive Programs and who have requested ODOS to send their certification letter to their instructor are eligible for academic adjustments.

Students who are currently undergoing an evaluation process to determine whether they are eligible for academic adjustments are encouraged to find out **now** what procedures they will have to follow when they are certified, by requesting the above mentioned Information Sheet from MATH 909.

Large print copies of the information sheet are available from MATH 909 upon request.