BCA Instructions For Students -- Math 159

MA 159 – Online Quiz BCA/iLrn PIN codes for each recitation section

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>PIN code</th>
<th>Recitation Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>0301</td>
<td>9:30</td>
<td>E-2GKA6HSU98AY3</td>
<td>Cook</td>
</tr>
<tr>
<td>0401</td>
<td>10:30</td>
<td>E-3CGHJWXPNFMWE</td>
<td>Zhang</td>
</tr>
<tr>
<td>0501</td>
<td>11:30</td>
<td>E-43MDCPWJSSFY6</td>
<td>Zhang</td>
</tr>
<tr>
<td>0601</td>
<td>12:30</td>
<td>E-5YAJRVZMGK2N</td>
<td>Cook</td>
</tr>
<tr>
<td>0701</td>
<td>1:30</td>
<td>E-54S9R4U6K7YU4</td>
<td>Schroeder</td>
</tr>
<tr>
<td>0801</td>
<td>2:30</td>
<td>E-YV83VVMVKAQRZ</td>
<td>Schroeder</td>
</tr>
</tbody>
</table>

Registering with the PIN Code

1. In your browser, type and go to http://bca.brookscole.com.
2. Click First Time Users.
3. If your school is not loaded in the School field (under the PIN code field):
   a. Click Find Your School in the bottom sentence.
   b. In the Name of School field, type the first few words of your school’s name; then click Search. A list of schools will appear on the right.
   c. Click your school to load it.
4. If your school is loaded in the School field, then type the PIN code for your course/section (which was given to you by your instructor). The PIN code is case sensitive, so type it exactly as it appears (all upper case).
5. Click Register.

Completing the Registration Form and Creating a Login Name (or Username) and Password

1. On the registration page, type the appropriate information in all fields. All fields marked by a red asterisk must be filled in.

   Note: the program will automatically create for you a Login name (or Username). You may, however, change this Login name to one of your own choosing. Simply delete the one that is supplied and type in your new one. Be sure to make your Login name and Password simple and memorable. Also be sure to write down your Login name and Password in a safe place.

2. When all information has been entered, click Register and Begin BCA. You are then taken to your home page.

Subsequent Logins

1. In your browser, type and go to http://bca.brookscole.com.
2. If you are using a computer in which someone has already logged in to the BCA site, your school should automatically appear on the Login page. If it does not appear, then search for it through the Find Your School link as above, and then click on your school to load it.
3. Type in your Username (or Login name) and Password; then click Login. You are then taken to your My Assignments page.
COMPLETING AN ONLINE ASSESSMENT

Taking an Assessment

On the My Assignments page, a chart presents Due Dates, Assignments, Course, Book, Comments, Take buttons, Scores, and Extra Credit for the course. You may sort any of the columns by clicking the column header.

1. On the My Assignments page, click the Take button for Homework 1.
2. On the test page, click Click Here. You are then taken to the assessment.

Note: at the top of the page are the following: a drop-down menu that allows you to skip among questions and that identifies which questions have been answered and unanswered; next/back arrows; help tab; end assignment link; and a timer.

3. In the answer field, solve question 1; then click Submit.
4. Click the next arrow to access question 2, etc.
5. When you have solved all of the questions, you are then ready to stop the test. Click the downward arrow for the drop-down menu; then click End of Test; then click End Test.

Viewing Results of the Session

You are then presented with a Results chart, listing the overall score, each problem’s score, and a view link to each problem.

1. Click View for any question. Note that the actual algorithmic version of the question as presented in the session is preserved, your answer is identified, the correct answer is revealed, the specific rejoinder is recorded, and times answered is recorded. This assessment, as taken, may be printed (see link in the upper right). Also, this information is saved in the instructor’s gradebook.
2. In the left-hand menu, click My Assignments to see how the attempt number, score, and the hyperlinked details are now preserved.

Viewing Progress

1. In the left-hand menu under General, click Progress. A chart will then load, listing Course, Assignment name, date Assigned, Due date, Taken On date, student’s Score, Possible score, Extra credit, and Notes.

Help is available on-line at the bottom of the BCA Home page click on Student Support, there is a Wealth of Information. Also on Home Page is A Student Tour of BCA, and complete Student Guide.