DEPARTMENT OF MATHEMATICS
APPLICATION FOR GRADUATE TEACHING ASSISTANTSHIP
INFORMATION SHEET - FALL 2006

DEADLINE: June 30, 2006. Late applications are accepted.
You should expect to receive e-mail from us shortly after your application has been received.
Please read the following information sheet carefully and keep it for future reference.

If you have any further questions, please contact
Ms. J. Morris - MATH 827; (765) 494-5964 - or send e-mail to applgta@math.purdue.edu

The application form mentioned here is only for graduate students from Departments other than Mathematics, who have
never been employed by the Department of Mathematics as Graduate Teaching Assistants and have not passed the
Department of Mathematics' screening. If you are from a Department other than Mathematics and have passed the
Department of Mathematics' screening but are (were) not employed by the Department of Mathematics during this (last)
semester, you should ask (as soon as possible) for a Fall Schedule Card from MATH 827.

In order to be eligible to apply for a Graduate Teaching Assistantship (= TAship) for Fall 2006, you must
(i) be a full-time graduate student working towards a degree at Purdue during the semester(s) of employment;
(ii) not be employed by another Department for the semester for which you wish to apply;
(iii) be eligible to start 1/2-time employment on August 14, 2006 and be free for the whole week of August 14-18, 2006.

A complete application consists of a completed application form, an unofficial copy of all your transcripts (after high school) and
of your TOEFL scores (if applicable to you). Please note that a print-out of SSInfo is not acceptable for a Purdue transcript.
Applications submitted electronically will not be accepted. Applications for TAships are only accepted at specific times:
mid–March till end of June for Fall applications; mid-October till mid-November for Spring ones. Screening slots are not given a
"first come first serve" basis. All applications completed and received by the deadline are considered for the first allotment of
screening slots. Applications completed after the deadline are accepted and are considered for the allotment of additional screening
slots. Applications are not carried over to the next semester. International students should only apply if their visa status allows
them to start employment immediately after being hired. There is not sufficient time between being hired and the start of classes to
change visas, to change the sponsorship of an I-20 or DS-219, or to obtain permission from INS to be employed. International
students with questions about employment eligibility should contact their department or ISS at (765) 494-5770.

Only applicants with extensive teaching experience (preferably in the US) might be considered for an early offer (i.e., before
participating in the screening). Otherwise hiring decisions are not made till after the screening which takes place in the week
before classes start. Depending on how many screening slots are available, some applicants will be selected on the basis of their
application to participate in the screening and a series of teaching workshops. The application form contains information as to
when applicants can expect to be contacted by us and when the screening and training are. Attendance at both is mandatory. The
goal of the screening is to evaluate the applicants’ language, communication and teaching skills. Additional information about the
screening and on how to prepare for it, will be provided to those chosen for the screening. New TAs are hired from among those
who pass the screening or are on the current teaching waiting list. Students who pass the screening and are not hired for that
semester, are kept on a teaching waiting list for one year. People on the teaching waiting list need not participate again in the
screening.

New TAs are hired for 1/2-time positions. 1/4-time appointments are rarely available. A 1/2-time TA should expect to work on the
average 20 hours per week (including during finals week). New TAs without teaching experience are usually given a recitation
assignment while new TAs with previous teaching experience might be given an Algebra course to teach on their own. The
Department of Mathematics does not hire TAs to teach specific courses and does not hire graduate graders. TAs' assignments
change each semester and might have increasing levels of responsibility attached to them. New TAs are paid a monthly salary
$1310 (as of July 1, 2005) for five months and receive a tuition and fee reduction for the semester of employment (down to
approximately $ 522 for US students and $ 572 for international students). Employment is on a semester by semester basis,
though, whenever possible, it is continued for those TAs whose performance is better than satisfactory, who are full-time students
working towards a degree and are not employed elsewhere.

We need to be able to reach you once you turn in your application. So please send e-mail to the above address if you will be out of
e-mail contact for more than three days. If we cannot reach you (especially in the Summer and close to the screening), we cannot
let you know that a screening slot became available for you. International students not currently in the US should send us e-mail
about when they plan to arrive and should go to MATH 827 upon arrival to provide us with a local phone number.

Please make sure that we can contact you at all times.
Inform us by e-mail promptly of any changes of address, phone number or status.