

## Ground Rules for MA 16100, Summer 2022 (online section)

**Course webpage:** <http://www.math.purdue.edu/ma161>

**Homework:** There are online and handwritten homework assignments. Online homework assignments are on MyLab and are accessed through the course Brightspace page. The list of handwritten assignments are on the course webpage. The Handwritten assignments will NOT be collected.

**Quizzes:** There are a total of 10 online quizzes at Gradescope written by your TA. Please see the course calendar on the course webpage for the dates.

**Exams:** Exams will be handwritten and must be taken under the supervision of a proctor during a 24-hour window starting at 1 pm on exam day and ending at 1 pm the following day.

- Midterms: There will be two, one-hour, midterm exams. Please see the course calendar on the course webpage for the dates.
- Final Examination: There will be a two-hour, comprehensive final during exam "week", August 3–5. The time will be announced later.

**Exam Proctors:** You are required to find proctor(s) for your exams. Proctor instructions and an online proctor form are in the course Brightspace page. Once your proctor choice has been approved, exams and instructions will be sent to your proctor at least one day before each exam. Your proctor will be asked to collect the exam, scan it, and return it to the TA by email. We ask that proctors hold on to the exam for one week in case that the scan is poor quality.

**Piazza:** Discuss forum and online homework help. Click on the link in Brightspace to enroll in the Piazza page for this course. Questions asked after 8 p.m. are not guaranteed to be answered the same day. Signup link: [piazza.com/purdue/summer2022/ma16100](https://piazza.com/purdue/summer2022/ma16100)

**Grades:** Your 4 lowest online homework scores and 1 lowest quiz score will be dropped. No late homework will be accepted. No make-up quizzes are allowed. Normally, missed homework and quizzes are part of those dropped.

Course grades are plus/minus and will be determined from your total score which will be computed as follows:

Homework	20%
Quizzes	10%
Two midterms	40%
Final Exam	30%

The cutoff for each letter grade will be **no higher** than the following:

A+	97%
A	93%
A-	90%
B+	87%
B	83%
B-	80%
C+	77%
C	73%
C-	70%
D+	67%
D	60%

**Calculators:** Calculators will not be allowed on exams or quizzes.

**Important Comment:** Lecture videos will be published at Brightspace. Do not fall behind the course schedule. Reading the sections in the textbook ahead of time is recommended.

**Academic Adjustments:** Purdue University strives to make learning experiences accessible to all participants. If you anticipate or experience physical or academic barriers based on disability, you are encouraged to contact the Disability Resource Center at: [drc@purdue.edu](mailto:drc@purdue.edu) or by phone: 765-494-1247. In this mathematics course accommodations are managed between the instructor, the student and DRC Testing Center. If you have been certified by the Disability Resource Center (DRC) as eligible for accommodations, you should contact your instructor to discuss your accommodations as soon as possible. Here are instructions for sending your Course Accessibility Letter to your instructor: <https://www.purdue.edu/drc/students/course-accessibility-letter.php>. More information about summer exam procedures can be found

at <http://www.math.purdue.edu/academic/courses/ada/>

**Academic Honesty:** Purdue prohibits academic dishonesty. According to University policy cheating, plagiarism, lying, and deceit in any of their diverse forms (such as the use of substitutes for taking examinations, the use of illegal cribs, plagiarism, and copying during examinations) is dishonest and must not be tolerated. Moreover, knowingly to aid, abet, directly or indirectly, other parties in committing dishonest acts is in itself dishonest. If found guilty of academic dishonesty, possible penalties include a failing grade, a warning, probation, probated suspension, suspension, or expulsion. For more details about the Purdue Policy on academic dishonesty see: <https://www.purdue.edu/odos/osrr/academic-integrity/index.html>

**Diversity Welcome** Purdue University is committed to maintaining a community which recognizes and values the inherent worth and dignity of every person; fosters tolerance, sensitivity, understanding, and mutual respect among its members; and encourages each individual to strive to reach his or her own potential. In pursuit of its goal of academic excellence, the University seeks to develop and nurture diversity. The University believes that diversity among its many members strengthens the institution, stimulates creativity, promotes the exchange of ideas, and enriches campus life.

**Campus Emergency Information** In the event of a major campus emergency, course requirements, deadlines and grading percentages are subject to changes that may be necessitated by a revised semester calendar or other circumstances beyond the instructor's control.

**Online Course Evaluations** You will be provided an opportunity to evaluate this course and your instructors. You will receive an official email from evaluation administrators with a link to the online evaluation site. Your feedback is vital to improving education at Purdue. We strongly urge you to participate in the evaluation system.

**Important Dates:** Please see the Purdue Academic Calendar at <https://www.purdue.edu/registrar/calendars/2021-22-Academic-Calendar.html>