

**GRADES:** Your semester grade is based on a total of 500 points distributed as follows. Homework and quizzes combined count 100 points. There will be two mid-term exams which count 100 points each, and a final exam which counts 200 points. The final exam is a common final exam.

A normalization process based on the common final exam is used to determine the **number** of A's, B's, C's, etc. given in a section. The Department determines an A-range, B-range, C-range, etc., for the final exam. Each instructor then gives the same number of A's, B's, C's, etc., that his section earned on the final exam. The assignment of the letter grades is based on a student's **total score** (a number between 0 and 500). For example, if in a particular section there are 8 A's, 10 B's, etc., on the final, the 8 students with the highest **total score** receive an A, the next 10 a B, and so on.

**HOMEWORK AND QUIZZES:** Homework will be collected regularly. Your 4 lowest homework scores will be dropped. **Late homework will not be accepted. No make-up quizzes will be given.**

**CALCULATORS:** Calculators will not be allowed on exams or quizzes. It is important that you learn to do simple calculations by hand.

**COURSE WEB PAGE:** <http://www.math.purdue.edu/courses/MA265>

**ACADEMIC ADJUSTMENTS:** Students who have been certified by the Office of the Dean of Students-Adaptive Programs as eligible for **academic adjustments** should go to MATH 909 and request an *Information Sheet* for **this** semester, that explains how to proceed this semester to have these adjustments made in mathematics courses. It is not the same as last semester. **This should be done during the first week of classes.** Only students who have been certified by the ODOS-Adaptive Programs and who have requested ODOS to send their certification letter to their instructor are eligible for academic adjustments.

Students who are currently undergoing an evaluation process to determine whether they are eligible for academic adjustments, are encouraged to find out **now** what procedures they will have to follow when they are certified, by requesting the above mentioned Information Sheet from MATH 909.

Large print versions of the *Information Sheet* are available in MATH 909 upon request.

**IMPORTANT DATES:**

Last day to drop a course without it being recorded: **Monday, January 24, 2005.**

Last day to drop a course without a grade: **Monday, February 7, 2005.**

Last day to drop a course with a passing or failing grade: **Monday, March 21, 2005.**