

## Ground Rules for MA 16100, Fall 2009

**Homework:** There are 37 online assignments using WebAssign (<https://www.webassign.net/purdue/login.html>). Due dates and times are listed on the WebAssign CourseView by the Assignments. Generally, homeworks from Friday and Monday lectures are due Tuesday at 11:55 PM and homework from Wednesday's lecture is due Thursday at 11:55 PM.

**Transfers:** If you transfer sections your WebAssign account will transfer too. However you will need to notify the TA of your new section so that he/she can have your past scores moved over.

**Late Registration:** If you have not registered for the course but intend to, you should ask the TA for the section you are attending to get you a WebAssign account and you should start submitting the assignments. There is a two week trial period for the WebAssign account. After that you will have to pay the (nonrefundable) access fee.

**Quizzes:** There will be a quiz in every recitation class, except during exam weeks and the 15-th week. The quizzes will be on the material from lessons whose homework is due at the previous recitation. The quiz problems will be similar to the homework problems.

**Policy on Late Homework and Missed Quizzes:** Late homework will not be accepted. No make-up quizzes will be given. At the end of the semester the 3 lowest homework scores and the 2 lowest quiz scores of each student will be dropped. Students who are forced to miss class for an extended period of time should see their lecturers.

**Midterm Examinations:** There will be three, one-hour, multiple choice, midterm exams.

Exam 1 – Tuesday, September 29, 2009, 6:30-7:30 pm.

Exam 2 – Tuesday, October 20, 2009, 6:30-7:30 pm.

Exam 3 – Thursday, November 19, 2009, 8:00-9:00 pm.

**Final Examination:** There will be a two-hour, multiple choice final during final exam week. The time and place will be announced later.

**Grades:** Course grades will be determined from your total score which will be computed as follows:

Homework	100 pts
Quizzes	100 pts
3 midterms at 100 each	300 pts
Final Exam	200 pts
Total	700 pts

### Web Pages for MA 161

**Dept Web Page:** <http://www.math.purdue.edu/MA161>

**Office Hours:** <http://www.math.purdue.edu/academic/officehours>

**WebAssign:** <https://www.math.purdue.edu/academic/webassign>

**Calculators:** Not allowed on exams or quizzes. It is important that you learn to do simple manipulations by hand. A few homework problems are assigned that need a graphing calculator. The goal of these problems is to help illustrate the theory and to help you understand the power (and limitations) of graphing calculators. It is recommended that you have a graphing calculator. If you do not, try using the graphing program <http://math.hws.edu/xFunctions/>.

**Academic Adjustments for Students with Disabilities:** Students who have been certified by the Office of the Dean of Students-Adaptive Programs as eligible for academic adjustments should go to MATH 242 with a copy of their certification letter and request an Information Sheet for this semester that explains how to proceed this semester to get these adjustments made in Mathematics courses. It is not the same as last semester. This should be done during the first week of classes. Only students who have been certified by the ODOS-Adaptive Programs and who have requested ODOS to send their certification letter to their instructor are eligible for academic adjustments. Students who are currently undergoing an evaluation process to determine whether they are eligible for academic adjustments, are encouraged to find out now what procedures they will have to follow when they are certified, by requesting the above mentioned Information Sheet from MATH 242. Large print copies of the Information Sheet are available from MATH 242 upon request.

**Changing to a Lower Level Math Course:** Students with poor performance in the early part of the semester may try to transfer into Precalculus, MA 15900. Through September 24 we allow this without restriction. Such students should simply get the signature from their academic advisors and from Owen Davis (office: MATH 812, or if he is unavailable, send him an email message at [odavis@math.purdue.edu](mailto:odavis@math.purdue.edu)). After September 25, only under extenuating circumstances will any student be allowed to register for MA 15900. They will need the authorization of the Department Head, Prof. R. Banuelos.

### Important Dates:

Last day for a student to drop a course without it being recorded: Friday, September 4, 2009, 5:00pm.

Last day for a student to drop a course without a grade: Monday, September 21, 2009, 5:00pm.

Last day for a student to drop a course with a passing or failing grade: Wednesday, October 28, 2009, 5:00pm.

**Campus Emergency Information:**

In the event of a major campus emergency, course requirements, deadlines and grading percentages are subject to changes that may be necessitated by a revised semester calendar or other circumstances beyond the instructor's control. Here are ways to get information about changes in this course:

Course webpage: <http://www.math.purdue.edu/MA161>

Instructor's email and phone: <http://www.math.purdue.edu/people/faculty>

**Online Course Evaluations**

During Nov. 30-Dec. 13, you will be provided an opportunity to evaluate this course and your instructors. On Monday of the fifteenth week of classes, you will receive an official email from evaluation administrators with a link to the online evaluation site. Your feedback is vital to improving education at Purdue. We strongly urge you to participate in the evaluation system.