

## GROUND RULES FOR MA 162M - SPRING 2010

**HOMEWORK:** For each of the 49 lessons on the assignment sheet there is a homework assignment which is due on the day of the next lesson. Selected problems from each assignment will be graded and the papers will be returned on the next class day. No late homework will be accepted without an approved excuse, and a homework assignment that is not handed in will be assigned the grade 0.

**QUIZZES:** There will be a quiz on Thursdays (as indicated on the assignment sheet), except on exam weeks. The assigned review exercises are due on the day of the quiz and they will be collected together with the quiz.

**MIDTERM EXAMS:** There will be three evening one-hour midterm exams on the days indicated on the assignment sheet. Approximately one-half of the problems on each exam will be taken directly from the homework assignments and from the review exercises. Make-up exams will be allowed only for excused absences. Do the review exercises before going to the review lecture.

**FINAL EXAM:** There will be a two-hour final exam during finals week.

**GRADES:** Your letter grade for the course will be determined from your total semester score which will be computed as follows:

Homework	100 points
Quizzes	50 points
Three midterm exams	300 points
Final exam	<u>200 points</u>
Maximum possible semester score	650 points

**COURSE WEB PAGE:** <http://www.math.purdue.edu/ma162M>

**MAJOR CAMPUS EMERGENCY:** In the event of a major campus emergency, course requirements, deadlines, and manner of determination of course letter grades are subject to changes that may be necessitated by a revised semester calendar of other circumstances beyond the instructors' control. Information about changes will be posted on the course web page.

**ACADEMIC ADJUSTMENTS for Students with Disabilities:** Students who have been certified by the Office of the Dean of Students–Disabilities Resource Center as eligible for **academic adjustments** should go to MATH 242 with a copy of their certification letter and request an *Information Sheet* for **this** semester, that explains how to proceed this semester to get these adjustments made in Mathematics courses. It is not the same as last semester. **This should be done during the first week of classes or as soon as the student receives their letter.** Only students who have been certified by the ODOS-Disability Resource Center and who have requested ODOS to send their certification letter to their instructor are eligible for academic adjustments.

Students who are currently undergoing an evaluation process to determine whether they are eligible for academic adjustments, are encouraged to find out **now** what procedures they will have to follow when they are certified, by requesting the above mentioned Information Sheet from MATH 242.

Large print copies of the *Information Sheet* are available from MATH 242 upon request.

### **Important Dates:**

Last day for a student to drop a course without it being recorded:

**Monday, January 25, 2010, 5:00pm.**

Last day for a student to drop a course without a grade:

**Monday, February 8, 2010, 5:00pm.**

Last day for a student to drop a course with a passing or failing grade:

**Monday, March 22, 2010, 5:00pm.**

### **COURSE AND INSTRUCTOR EVALUATIONS**

During the last two weeks of the semester, you will be provided an opportunity to evaluate this course and your instructor(s). To this end, Purdue has transitioned to online course evaluations. On Monday of the fifteenth week of classes, you will receive an official email from evaluation administrators with a link to the online evaluation site. You will have two weeks to complete this evaluation. Your participation in this evaluation is an integral part of this course. Your feedback is vital to improving education at Purdue University. I strongly urge you to participate in the evaluation system.