

## Ground Rules for MA 261, Summer 2010

**Midterm Examinations:** There will be two, one-hour, midterm exams.

**Final Examination:** There will be a two-hour, comprehensive final during exam “week”, August 4 – August 6. The time and place will be announced later.

**Grades:** Your 4 lowest homework scores and 1 lowest quiz score will be dropped. No late homework will be accepted. No make-up quizzes are allowed. Normally, missed homework and quizzes are part of those dropped. Course grades will be determined from your total score which will be computed as follows:

Homework	100pt
Quizzes	100pt
Two midterms@100each	200pt
<u>Final Exam</u>	<u>200pt</u>
Total	600pt

**Course webpage:** <http://www.math.purdue.edu/academic/courses>

**Calculators:** Calculators will not be allowed on exams or quizzes. It is important that you learn to do simple manipulations by hand.

**Important Comment:** Class attendance is expected. Reading the sections in the textbook ahead of time is recommended.

**Academic Adjustments:** Students who have been certified by the Office of the Dean of Students-Disability Resource Center (ODOS-DRC) as eligible for academic adjustments should go to MATH 242 with a copy of their certification letter and request the Information Sheet for their course. Certification letters should be submitted to MATH 242 during the first week of classes or as soon as students receive their letters.

The course Information Sheet explains how to proceed this semester to get adjustments made in your mathematics course. It may not be the same as last semester.

Only students who have been certified by the Office of the Dean of Students-Disability Resource Center and have requested their certification letters be sent to their instructors are eligible for academic adjustments.

Students who are currently undergoing an evaluation process to determine whether they are eligible for academic adjustments should also go to MATH 242 and request the Information Sheet for their course to find out now what procedures they will have to follow when they are certified.

Large print copies of the Information Sheet are available from MATH 242 upon request.

**Campus Emergency Information** In the event of a major campus emergency, course requirements, deadlines and grading percentages are subject to changes that may be necessitated by a revised semester calendar or other circumstances beyond the instructors control.

**Online Course Evaluations** You will be provided an opportunity to evaluate this course and your instructors. You will receive an official email from evaluation administrators with a link to the online evaluation site. Your feedback is vital to improving education at Purdue. We strongly urge you to participate in the evaluation system.

**Important Dates:** Last day for a student to drop a course

- (via the web) without it being recorded is Sunday, June 20, 2010.
- without a grade is 5:00 pm, Friday, June 25, 2010.
- with a passing or failing grade is 5:00 pm, Wednesday, July 14, 2010.