

MA 15300 Policy for Dropped and Excused Quizzes/Homework

• QUIZZES/HOMEWORK

On average, students can expect about 2 quizzes and 3 homework assignments per week. These quizzes will be unannounced and no make-ups are allowed. The schedule for each homework assignment is available on WebAssign and homework assignments also cannot be made-up. As such, each student's four lowest quiz scores and four lowest homework scores will be dropped at the end of the semester. To have a fifth (or more) quiz score dropped, a student must present **acceptable written justification** to the course coordinator. Since all homework is submitted online and the due date for each assignment is available well in advance, no more than four homework scores will be dropped.

• DROP-BACKS / LATE ADDS

Students who drop-back to MA 15300, or add the course late, will have their four dropped quizzes and four dropped homework assignments used first, before excusing any other quizzes or homework assignments. For instance, if a student drops-back to MA 15300 and has missed 3 homework assignments and 2 quizzes, that student will receive a zero for those 5 scores and will have 1 dropped homework score remaining and 2 dropped quizzes remaining. If a student adds the course late, and has 9 missed homework assignments and 5 missed quizzes, the student will receive zeros for the first four missed quizzes and the first four missed homework assignments, exhausting their drops for the semester. The remaining 5 missed homework assignments and 1 missed quiz will be excused, and the student will NOT be penalized for missing those assignments.

• STUDENT ATHLETES

Student athletes will have their four dropped quizzes used first, before excusing any other quizzes. Student athletes who miss more than four quizzes as a result of their obligation to the University can have those quizzes excused, if they provide **acceptable written justification** to the course coordinator. For instance, if a student-athlete misses 6 quizzes during the semester due their obligation to the University, the first four will be recorded as zeros and used as that student's four dropped quizzes, and the remaining two will be excused and the student will NOT be penalized for missing those quizzes.

This policy also applies to all students who miss quizzes due to obligations to the University; the four drops will be used first, then additional quizzes may be dropped with proper documentation.

• GRIEF POLICY

Students who miss class because of absences that fall under the Grief Policy will have all quizzes and homework assignments that were due during their absence excused without using their drops. This is the only circumstance where a student will not use their drops first. Students must report to the Office of the Dean of Students to have classwork excused under the Grief Policy. Once ODOS has verified an absence as falling under the Grief Policy, the course coordinator will be contacted. If you feel that you have assignments and/or quizzes that should be excused under this policy, contact the course coordinator.