

Ground Rules for MA 30300 Summer 2012

Instructor: Benjamin Wiles (bwiles@math.purdue.edu)

Office Hours: MATH 846 Wednesday 11:00–12:00 and Friday 11:00–12:00

Homework: Online homework assignments use WileyPLUS. You will need to register for online homework at <http://edugen.wileyplus.com/edugen/class/cls278250/>. Registration codes are supplied with most new textbooks or can be purchased separately on the WileyPLUS website. Online homework assignments are due at 11:00 pm.

Quizzes: You will have at least one day's notice of a quiz. Quiz questions will cover material on recently completed homework assignments and will generally occur twice per week. Early or late quizzes will not be scheduled. The lowest two quiz scores will be dropped at the end of the term.

Policy on Late Homework Late homework will not be accepted. At the end of the semester the 2 lowest online homework scores and the lowest handwritten homework score will be dropped.

Midterm Examinations: There will be two one-hour midterm exams held during class time.

Final Examination: There will be a two-hour comprehensive final exam during summer exam period, August 1 –August 3. The time and place will be announced later.

Grades: Course grades will be determined from your total score which will be computed as follows:

Online homework	50pt
Handwritten homework	50pt
Quizzes	100 pt
Two midterms@150each	300pt
<u>Final Exam</u>	<u>200pt</u>
Total	700pts

Course webpage: <http://www.math.purdue.edu/academic/courses>

Calculators: Calculators will not be allowed on exams or quizzes.

Important Comment: Class attendance is expected, but not specifically monitored.

Academic Adjustments: Students who have been certified by the Office of the Dean of Students-Disability Resource Center (ODOS-DRC) as eligible for academic adjustments should go to MATH 242 with a copy of their certification letter and request the Information Sheet for their course. Certification letters should be submitted to MATH 242 during the first week of classes or as soon as students receive their letters.

The course Information Sheet explains how to proceed this semester to get adjustments made in your mathematics course. It may not be the same as last semester.

Only students who have been certified by the Office of the Dean of Students-Disability Resource Center and have requested their certification letters be sent to their instructors are eligible for academic adjustments.

Students who are currently undergoing an evaluation process to determine whether they are eligible for academic adjustments should also go to MATH 242 and request the Information Sheet for their course to find out now what procedures they will have to follow when they are certified.

Large print copies of the Information Sheet are available from MATH 242 upon request.

Campus Emergency Information In the event of a major campus emergency, course requirements, deadlines and grading percentages are subject to changes that may be necessitated by a revised semester calendar or other circumstances beyond the instructor's control.

Online Course Evaluations You will be provided an opportunity to evaluate this course and your instructors. You will receive an official email from evaluation administrators with a link to the online evaluation site. Your feedback is vital to improving education at Purdue. We strongly urge you to participate in the evaluation system.

Important Dates: Last day for a student to drop a course

- (using myPurdue) without it being recorded is June 17, 2012.
- without a grade is 5:00 pm, June 22, 2012.
- with a passing or failing grade is 5:00 pm, July 11, 2012.