

## Ground Rules for MA 16200, Fall 2013

**Homework:** There are 36 online assignments using *WebAssign*

<https://www.webassign.net/purdue/login.html>

Due dates and times are listed on the *WebAssign* "Course View." Generally, homework from the Friday and Monday lectures are due Tuesday at 11:55<sup>pm</sup> and homework from the Wednesday lecture is due Thursday at 11:55<sup>pm</sup>. There are a few homework problems which you have to do by hand, but not turn in (these problems are indicated on the assignment sheet). You are still responsible for this material on quizzes and exams.

**Transfers:** If you transfer sections, your *WebAssign* account will transfer also. However, it is your responsibility to notify the TA of the new section so that he/she can request to have your past scores moved over.

**Quizzes:** There will be a quiz in every recitation class, except during the first week of classes, the day of class exams, and Dead Week. Quizzes typically cover the assignments due the previous recitation day. Quiz problems will be similar to the homework problems.

**Policy on Late Homework and Missed Quizzes:** Late homework will not be accepted. No make-up quizzes will be given. At the end of the semester the 3 lowest homework scores and the 3 lowest quiz scores will be dropped. Students who are forced to miss class for an extended period of time or for medical reasons should see their lecturers.

**Midterm exams:** There will be three (3), one-hour, multiple choice, midterm exams:

|                                  |  |
|----------------------------------|--|
| EXAM 1 – Wednesday, September 18 | (6:30 <sup>pm</sup> - 7:30 <sup>pm</sup> ) |
| EXAM 2 – Tuesday, October 15     | (6:30 <sup>pm</sup> - 7:30 <sup>pm</sup> ) |
| EXAM 3 – Tuesday, November 19    | (8:00 <sup>pm</sup> - 9:00 <sup>pm</sup> ) |

**Grades:** Course grades will be determined from your total score which will be computed as follows:

|                          |                |
|--------------------------|----------------|
| Homework                 | 100 pts        |
| Quizzes                  | 100 pts        |
| 3 midterms @100 each     | 300 pts        |
| Comprehensive Final Exam | <u>200 pts</u> |
| <b>TOTAL</b>             | 700 pts        |

**Course Web Page for MA 16200 :** <http://www.math.purdue.edu/MA162>

Check this page often for important information and announcements. There is also a detailed *Daily Calendar* for the entire semester posted.

**Office Hours:** <http://www.math.purdue.edu/academic/officehours>

You may attend any of these hours in the Math Help Room (MATH 205) for help with your MA 16200.

**Calculators:** Calculators are not allowed on exams or quizzes. It is important that you learn to do simple manipulations by hand. A few homework problems are assigned that need a graphing calculator. The goal of these problems is to help illustrate the theory and to

help you understand the power (and limitations) of graphing calculators. It is recommended that you have a graphing calculator. If you do not, you may omit these problems.

### **Accommodations for Students with Disabilities:**

If you have been certified by the Disability Resource Center (DRC) as eligible for academic adjustments on exams or quizzes, see <http://www.math.purdue.edu/ada> for exam and quiz procedures for your mathematics course, or go to MATH 242 for paper copies.

In the event that you are waiting to be certified by the Disability Resource Center we encourage you to review our procedures prior to being certified.

For all in-class accommodations, please see your instructor outside class hours, before or after class or during office hours, to share your Accommodation Memorandum for the current semester and discuss your accommodations as soon as possible.

### **Important Dates:**

Last day to drop a course without it being recorded: Monday, **September 2** (5:00<sup>pm</sup>).

Last day to drop a course without a grade: Monday, **September 16** (5:00<sup>pm</sup>).

Last day to drop a course with a passing or failing grade: Wednesday, **October 23** (5:00<sup>pm</sup>).

### **Academic Dishonesty:**

Purdue University faculty and students commit themselves towards maintaining a culture of academic integrity and honesty. The students taking this exam are not allowed to seek or obtain any kind of help from anyone to answer questions on this test. If you have questions, consult only an instructor or a proctor. You are now allowed to look at the exam of another student. You may not compare answers with anyone else or consult another student until after you finish your exam and hand it in to a proctor or to an instructor. You may not consult notes, books, calculators, cameras, or any kind of communications device until after you finish your exam and hand it in to a proctor or to an instructor. If you violate these instructions you will have committed an act of academic dishonesty. Penalties for academic dishonesty can be very severe and may include an F in the course. All cases of academic dishonesty will be reported to the Office of the Dean of Students. Your instructor and proctors will do everything they can to stop and prevent academic dishonesty during this exam. If you see someone breaking these rules during the exam, please report it to the proctor or to your instructor immediately. Reports after the fact are not very helpful.

### **Other Issues:**

In the event of a major campus emergency, course requirements, deadlines and grading percentages are subject to changes that may be necessitated by a revised semester calendar or other circumstances beyond the instructors control. To get information about changes in this course please check frequently the course web page:

<http://www.math.purdue.edu/MA162>