

# GROUND RULES FOR MA 165 – FALL 2013

## HOMEWORK

There are 35 online assignments using WebAssign (<https://www.webassign.net/purdue/login.html>). Due dates and times are listed on the WebAssign CourseView by the Assignments. Generally, homework for a lesson covered in a given lecture is due at 10:00 pm on the day of the next lecture. The two lowest scores will be dropped for computing the final grade

## TRANSFERS

If you transfer sections your WebAssign account will transfer too. However you will need to notify the TA of your new section so that he/she can have your past scores moved over.

## LATE REGISTRATION

If you have not yet registered for the course but intend to, you should ask the TA for the section you are attending to get you a WebAssign account and you should start submitting the assignments. There is a two week trial period for the WebAssign account. After that you will have to pay the (nonrefundable) access fee.

Some homework assignment problems cannot be done using WebAssign and their numbers are typed in bold-face on the assignment sheet. These problems are an important part of the homework assignment. Make sure to do them even though they will not be collected and graded. Some of these problems may appear in the midterm exams.

## QUIZZES

There will be a quiz on Thursdays (as indicated on the assignment sheet), except on exam weeks. The assigned review exercises should be done before the quiz, and you should bring your work to class and turn it in together with the quiz. The lowest score will be dropped for computing the final grade

## MIDTERM EXAMS

There will be three evening one-hour midterm exams on the days indicated on the assignment sheet. Approximately half of the problems on each exam will be problems listed on the assignment sheet under homework assignment or review exercises, including problems that are typed in bold-face and are not done using WebAssign.

## FINAL EXAM

There will be a two-hour final exam during finals week.

## GRADES

Your letter grade for the course will be determined from your total semester score which will be computed as follows:

Homework	100 points
Quizzes	50 points
Three midterm exams	300 points
Final exam	<u>200 points</u>
Maximum possible semester score	650 points

## COURSE WEB PAGE

<http://www.math.purdue.edu/ma165>

## **MAJOR CAMPUS EMERGENCY**

In the event of a major campus emergency, course requirements, deadlines, and manner of determination of course letter grades are subject to changes that may be necessitated by a revised semester calendar or other circumstances beyond the instructors' control. Information about changes will be posted on the course web page.

## **ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES:**

If you have been certified by the Disability Resource Center (DRC) as eligible for academic adjustments on exams or quizzes, see <http://www.math.purdue.edu/ada> for exam and quiz procedures for your mathematics course, or go to MATH 242 for paper copies.

In the event that you are waiting to be certified by the Disability Resource Center we encourage you to review our procedures prior to being certified.

For all in-class accommodations, please see your instructor outside class hours – before or after class or during office hours – to share your Accommodation Memorandum for the current semester and discuss your accommodations as soon as possible procedures for your mathematics course, or go to MATH 242 for paper copies.

## **IMPORTANT DATES:**

Last day for a student to drop a course without it being recorded:

**Monday, September 2, 2013, 5:00pm.**

Last day for a student to drop a course without a grade:

**Monday, September 16, 2013, 5:00pm.**

Last day for a student to drop a course with a passing or failing grade:

**Wednesday, October 23, 2013, 5:00pm.**

## **COURSE AND INSTRUCTOR EVALUATIONS**

During the last two weeks of the semester, you will be provided an opportunity to evaluate this course and your instructor(s). To this end, Purdue has transitioned to online course evaluations. On Monday of the fifteenth week of classes, you will receive an official email from evaluation administrators with a link to the online evaluation site. You will have two weeks to complete this evaluation. Your participation in this evaluation is an integral part of this course. Your feedback is vital to improving education at Purdue University. We strongly urge you to participate in the evaluation system.

## **ACADEMIC DISHONESTY**

Purdue University faculty and students commit themselves towards maintaining a culture of academic integrity and honesty. The students taking the exam are not allowed to seek or obtain any kind of help from anyone to answer questions on this test. If you have questions, consult only an instructor or a proctor. You are not allowed to look at the exam of another student. You may not compare answers with anyone else or consult another student until after you finish your exam and hand it in to a proctor or to an instructor. You may not consult notes, books, calculators, cameras, or any kind of communications device until after you finish your exam and hand it in to a proctor or to an instructor. If you violate these instructions you will have committed an act of academic dishonesty. Penalties for academic dishonesty can be very severe and may include an F in the course. All cases of academic dishonesty will be reported to the Office of the Dean of Students. Your instructor and proctors will do everything they can to stop and prevent academic dishonesty during the exam. If you see someone breaking these rules during the exam, please report it to the proctor or to your instructor immediately. Reports after the fact are not very helpful.