

Course Materials

- Go to the [course website](#) and read through all the course materials.
- It is your responsibility to know all the course policies and understand all the course materials on the website.
- **ALWAYS check the [course website](#) FIRST when searching for class information.**

Attendance Policy

- Complete all assigned homework **BEFORE** class
- Attend every class (including reviews)
- Be on time
- Stay the duration of the class
- Take notes
- Ask questions
- Be respectful

Online Homework

- All homework is online through WebAssign
- Registration (do this **TODAY!!**):
 - Go to the [course website](#)
 - Click on [WebAssign Intro](#) under the “Online Homework” section and follow the instructions.
- Two-week grace period during which no payment is required
- Online homework is usually due 6 hours after the beginning of the next class period
- [10% bonus is given for homework problems correctly completed before the next class](#)
- [Four lowest HW scores dropped automatically](#)

Online Homework (continued)

- You can log out and come back to assignments later; those you got right stay right; answers will be shown after the due date/time
- You can attempt each problem up to 100 times without penalty before the due date
 - [Exception: multiple-choice questions](#)
 - Score penalty after one incorrect answer for problems with only two choices.
 - Score penalty after two incorrect answers for problems with three or more choices.
- Online homework is scaled to 50 total points at the end of the semester
- **THERE ARE NO MAKE-UP ASSIGNMENTS**

Advice Regarding Homework

- Complete each assignment **BEFORE** the next class period so you will be prepared for the quizzes and you receive the early submission bonus. With multiple attempts and the early submission bonus, there is no reason that you should not receive at least 100% on each homework assignment.
- Use Mozilla Firefox as your web browser when working on WebAssign. Problems have been reported when using WebAssign with other web browsers.
- Complete all homework problems on paper, before entering your solutions on WebAssign.
- Check the [Homework Help](#) documents under “Online Homework” on the [course website](#).

Advice Regarding Homework

- A score of 100% (or more) on a homework assignment does not necessarily mean that you understand everything from that assignment. With essentially unlimited attempts on each problem, and the opportunity to earn bonus for early submissions, a score of 100% or better can be earned simply by being persistent. However, the majority of each student's final overall course grade will be determined by the four common exams, on which there is no bonus and only one attempt per problem. And since one of the goals of the homework is to help prepare you for exams, you are strongly encouraged to review any homework problems that require more than one attempt to correctly answer. **If a homework problem requires multiple attempts, go over it again**

Quizzes

- Quizzes will cover the material from the previous class, and will be given **BEFORE** the homework due dates (**do your homework early**)
- The first quiz is this Friday (1/11) covering Lessons 1 and 2
- Expect at least two quizzes per week
- **THERE WILL BE NO MAKE-UP QUIZZES OR EARLY QUIZZES ALLOWED**
- Each student's four lowest quizzes are automatically dropped at the end of the semester. Written documentation is needed for a fifth (or more) to be excused.
- Quizzes are worth 100 points at the end of the semester.

Exams

Write these down NOW!

- Exam 1: Thursday, February 7 at 6:30pm in the Elliott Hall of Music, covering Lessons 1 – 12
- Exam 2: Thursday, March 7 at 6:30pm in the Elliott Hall of Music , covering Lessons 13 – 23
- Exam 3: Thursday, April 11 at 6:30pm in the Elliott Hall of Music , covering Lessons 24 – 34
- If you miss an exam, contact the course coordinator (Patrick Devlin, pdevlin@purdue.edu) *immediately*.
- **NOTHING** will influence your final overall course grade more than your exam scores

Final Exam

- The date and time of the final exam will be announced later this semester. Students will **NOT** be allowed to take the final exam early. Do not make plans to leave campus early during finals week (**April 29 – May 4**).
- Again, **NOTHING** will influence your final overall course grade more than your exam scores

Calculator Policy

- **ONLY** a TI-30XA scientific calculator may be used on quizzes and exams (approx. \$10 in the bookstore)
- Nothing else may be used quizzes and exams in place of a TI-30XA scientific calculator
- Student are not permitted to share calculators on quizzes or exams

Accommodations for Students with Disabilities

- The Department of Mathematics offers alternative testing environments for students who are registered with the Disability Resource Center. Students who need accommodations must deliver a copy of their Accommodation Notification Memorandum to the Undergraduate Services Office (MATH 242) and request an information sheet for their course.
- Memorandums should be delivered to the Undergraduate Services Office (MATH 242) within one week of receipt from the Disability Resource Center.
- The Information Sheet explains the process for receiving exam accommodations for your mathematics course. Enlarged copies of the information sheets are available upon request.
- Students currently undergoing evaluation through the Disability Resource Center should also request an information sheet from the Undergraduate Services Office (MATH 242).

University Grief Policy

- In the unfortunate event of the loss of a loved one, students should contact the Office of the Dean of Students to request that a notice of his or her leave be sent to instructors. The student will provide documentation of the death or funeral service attended to the ODOS. Given proper documentation, the instructor will excuse the student from class and provide the opportunity to earn equivalent credit and to demonstrate evidence of meeting the learning outcomes for missed assignments or assessments. If the student is not satisfied with the implementation of this policy by a faculty member, he or she is encouraged to contact the Department Head and if necessary, the ODOS, for further review of his or her case. In a case where grades are negatively affected, the student may follow the established grade appeals process.

Grades

- 100 points for each regular exam, 200 points for final exam, 50 points for online homework, 100 points for quizzes
- Procedure for assigning course grades outlined in the [Syllabus](#)
- [The only way to earn bonus points is to correctly submit homework problems early.](#) There is no extra credit given in any section. Your final grade is based solely on the total number of points earned.
- Final overall course grades are only available through the MyPurdue system. **DON'T EMAIL. DON'T CALL.**
- **Nothing will influence your final course grade more than your exam scores**

Add/Section Changes

- Week 1: Use advisor or MyPurdue
- 2nd week on: You must see the Course Coordinator
 - Patrick Devlin
 - MATH 804
 - Office hours available on the [course website](#)
 - You **MUST** see the course coordinator to have any drop/add forms signed.

Cheating Policy

- Short version: **Don't cheat**
- Long version:
- **Cheating is not tolerated! Grade penalties will always be imposed by the department. All cheating cases will also be reported to the Dean of Students for disciplinary action (probation, suspension, expulsion).**

Advice on Succeeding in MA 15300

- Attend **EVERY** class meeting and do the appropriate homework assignments **BEFORE** class
- Actively participate during lectures. Mathematics is **NOT** a spectator sport
- **Don't fall behind**; stay current with homework and lectures, and if you feel like your struggling with the material, **get help immediately**
- Visit office hours regularly to get help with concepts from lessons, and to get individual questions answered

Resources on the [course website](#)

- [Online video lessons, PowerPoint presentations, and outlines for lecture notes](#) to help supplement each lesson (available under “Resources”)
- [Homework Hints](#) (available under “Online Homework”)
- [Past Exams](#) (available under “Exam Info.”)
- [Links for free evening tutoring programs](#) (available under “Resources”)
- Information regarding [Supplemental Instruction](#) (available under “Resources”)
- [MATH 211 is the help room for MA 15300](#) (available under “Office Hours”)