

Quick Links:[Expectations](#)[Homework](#)[Quizzes/Attendance](#)[Exams:](#)[Missing an exam](#)[Academic Conflict](#)[Emergency](#)[20-Minute Rule](#)[Make-up Exams](#)[Final Exam](#)[Calculator Policy](#)[Office Hours, what are Mr. Delworth's office hours?](#)[Academic Adjustments, how do I activate them?](#)[Grades, how are they determined?](#)[Changing Sections or Adding the Course](#)[Dropping the Course](#)[Dropping to a lower Course](#)[Cheating](#)[Possible Campus Emergency](#)[Commitment to Diversity](#)**Expectations:**

1. Students are expected to attend every class meeting. The class only meets once a week, so please attend every class.
2. Students are expected to spend time each week watching the recorded lessons in Blackboard.
3. Students are expected to complete homework assignments before attending the next class.
4. Students are expected to attend instructor office hours on a regular basis if necessary.

Homework: Homework will be completed and graded online in WebAssign. The assignment sheet contains the list of book problems on which your actual graded homework problems are based. Each assignment has to be completed by 10:00 PM EDT on the day listed on the pull down menu. All homework assignments will be graded on a 20 point scale. There is a 10% bonus for **most** assignments that are completed 14 hours early. The two lowest homework scores will not be counted. To have more than two homework scores not counted will require acceptable justification for all missed assignments.

Quizzes/Attendance: There are no quizzes in the Tuesday night section of MA 15400. In place of quizzes, students will earn points for attending class.

Exams: There are three, 60-minute, multiple-choice exams given in class. Please keep apprised of the exam schedule by attending class on a regular basis.

Missing an Exam: If you miss an exam for any reason, contact the course coordinator, Tim Delworth, immediately. Make-up exams can only be approved in writing by Tim Delworth (MATH 814, delworth@math.purdue.edu). Make-up exams will be allowed for valid reasons with *no grade penalty*. For non-valid reasons, a make-up *may* be allowed with a *grade penalty* of 20 points being deducted from the student's earned score. Not knowing the right date, time or location of an exam is NOT a valid reason. The sooner you contact Mr. Delworth the better.

Academic Conflict: Since your class only meets once a week, there cannot be an academic conflict with attending exams. Please do not miss an exam.

Emergency: If you have an emergency situation that will prevent you from attending an exam you must contact your instructor or the course coordinator as soon as possible. If you wait too long to make contact, options are limited.

Since the exams are given in class, there will be no time give off for attending exams.

To prepare for the midterm exams, students should review all of the material covered by their homework assignments, quizzes and the announced review problems. Past exams are a source of additional review problems and can also give students a rough idea of the length and difficulty level of their own exams. However, many students have the mistaken impression that just by reviewing some past exams they will have seen all that is expected of them for their own exams. Past exams should absolutely not be used as a guide to the exact content and wording of the exams.

Final Exam: The Final Exam is a 30-question, multiple-choice exam, given during finals week. The Final Exam covers all the lessons evenly, and does not emphasize the material after Exam 3 over the previous material. A practice final exam will be available online. The Final Exam can be assigned as late as Saturday, May 4th. Please do not make plans to leave campus until your finals week schedule is finalized. Early finals will not be given to accommodate travel plans.

Calculators: A one-line, [TI-30XA scientific calculator](#), is the only calculator allowed on quizzes and exams. No other calculator is allowed.

Office Hours:

Mr. Delworth is available in MATH 814, MTWF from 11:00 am to noon and 1:00 pm to 2:00 pm. On Thursdays, he is only available from 11:00 am to noon. Everyone is invited to receive extra help. Math Help Room: MATH 205 is open MTWR 10:30 to 5:30 and Friday 10:30 to 2:30.

Academic Adjustments: The Department of Mathematics offers alternative testing environments for students who are registered with the Disability Resource Center. Students who need accommodations must deliver a copy of their Accommodation Notification Memorandum to the Undergraduate Services Office (MATH 242) and request an information sheet for their course. Memorandums should be delivered to the Undergraduate Services Office (MATH 242) within one week of receipt from the Disability Resource Center. The Information Sheet explains the process for receiving exam accommodations for your mathematics course. Enlarged copies of the information sheets are available upon request. Students currently undergoing evaluation through the Disability Resource Center should also request an information sheet from the Undergraduate Services Office (MATH242).

Grades: Homework is worth 70 points, attendance is worth 30 points, each evening exam is worth 100 points, and the final is worth 200 points, for a total of 600 points. Student course grades are calculated as follows:

1. Letter grade cut-offs are determined by the course coordinator for the four common exams (500 points possible)
2. Each instructor determines the number of each letter grade his students earned based on their four exam scores.
3. Each instructor then lists students in numerical order, from highest to lowest, using the 600 total points possible.
 - a. If ten students receive an A, according to the four-exam cut-offs, the first 10 students, on the list of total points, receive an A as their course final grade, and so on down the list for the other grades. The score of the last student for each grade is the cut-off score for that grade.
 - b. The grades of students within 4 points of a cut-off are raised to that grade.
 - c. The grades of students between 5 and 12 points of a cut-off are raised to that grade with a minus.
 - d. The grades of students between 13 and 21 points of a grade cut-off have a plus added to their grade.

For example: Students within 4 points of the cutoff for an A receive an A. Students between 5 and 12 points of the cutoff for an A, receive an A-. Students between 13 and 21 points of the cutoff for an A, receive a B+. Since there is no F+, students more than 12 points from the cutoff for a D receive an F.

Changing Sections or Adding the Course:

First week of the semester: Go to MyPurdue or see your academic advisor to add the class or change sections.

Starting the second week of the semester: See Tim Delworth in Math 814 during his office hours (see above) If you have a conflict with these hours, email delworth@math.purdue.edu.

Starting the second week of the semester, Tim Delworth is the only person authorized to sign add forms or a section change forms for MA 15400.

The last day to change sections is Monday, March 18th.

Make sure that you are sitting in the section that you are registered to attend. Zeros will be recorded for all scores if you are attending the wrong section.

Dropping the Course: Tim Delworth, MATH 814, or the person behind the desk in Math 835, can sign drop forms. The last day to drop the class is Monday, March 18th. The Math Department assigns a W, not a WF, for all drops up to the last day to drop a class.

Changing to a lower math course:

Students are allowed to drop back into MA 15300 through Thursday, February 14th, by obtaining a signature from Patrick Devlin, MATH 804. You must obtain his signature by 4:00 pm on Thursday, February 14th. After this time, only under extenuating circumstances, and with the authorization of the Mathematics Department Head, will students be allowed to register for MA 15300.

Cheating: The Mathematics Department does not ignore or tolerate cheating. Grade penalties are always imposed and all cheating cases are reported to the Dean of Students Office for disciplinary action (probation, suspension, or expulsion). **Since attendance earns points for the class, any attempt to earn these points other than attending class, will result in the loss of all attendance points for the semester. This includes anyone that attempts to help another student earn these points without attending class.**

Commitment to Diversity:

In this course, each voice in the classroom has something of value to contribute. Please take care to respect the different experiences, beliefs and values expressed by students and staff involved in this course. We support Purdue's commitment to diversity, and welcome individuals of all ages, backgrounds, citizenships, disabilities, education, ethnicities, family statuses, genders, gender identities, geographical locations, languages, military experience, political views, races, religions, sexual orientations, socioeconomic statuses, and work experiences (see www.purdue.edu/diversity-inclusion).

POSSIBLE CAMPUS EMERGENCY

In the event of a major campus emergency, course requirements, deadlines, and grading percentages are subject to changes that may be necessitated by a revised semester calendar or other circumstances beyond the instructor's control. To receive information about changes in this course, go to the course web page, math.purdue.edu/MA15400, email the Course Coordinator, Tim Delworth delworth@math.purdue.edu, or call 494-7914.

THE SEMESTER ENDS ON SATURDAY, MAY 4TH AT 9:00 PM. THE DATE AND TIME OF YOUR MATH FINAL WILL BE ANNOUNCED LATER THIS SEMESTER. PLAN TO BE ON CAMPUS TO TAKE YOUR FINAL EXAM.