

GRADES: Homework and quizzes are each worth 75 points. Each of the three exams during the semester is worth 100 points, and the final exam is worth 200 points. Students earn a TOTAL SCORE for the semester, which is a number between 0 and 650. The final exam is a 25-question multiple choice, machine graded exam.

At the end of the semester, each student's grade is calculated using his/her TOTAL SCORE. The final grades are calculated as follows: The TOTAL SCORES for each class are listed in numerical order, highest first. Then, each instructor uses the letter grades earned by his/her students on the common final exam to determine cutoffs for letter grades for these total scores. For example, if ten students in the class receive an A on the final, the first 10 students on the total scores list will receive an A in the course and so on down the list for the other grades. If your total points is within 2 points of the next higher grade cutoff, your grade will be raised and no minus sign will be added. If your total points is within 3 to 9 points of the next highest grade cutoff, your grade will be raised and a minus will be added. If your total points is within 10 to 17 points of the next highest grade cutoff, a plus sign will be added. (Your grade will not be raised.)

HOMEWORK AND QUIZZES: Homework will be collected regularly, graded, and returned. **Late homework will not be accepted.** There will be frequent quizzes. **No make-up quizzes will be given.**

ACADEMIC ADJUSTMENTS: During the summer session accommodations for your exams are managed between the instructor, student and DRC Testing Center. Students should see instructors outside class hours, before or after class or during office hours, to deliver their Accommodation Memorandums and discuss their accommodations.

OFFICE HOURS: Each instructor and grader has common office hours. After the first week of classes, the common office hour schedule is posted on each instructor's and grader's door, and on the course web page. You are strongly urged to go to someone's office hours if you have questions. It is the best way to get individual help.

DEADLINES FOR SECTION CHANGES AND DROPS: Section changes are possible via the web (on myPurdue) until Wednesday, June 18, and no signatures are required. Section changes between June 19 and June 27 are possible using Form 23 with the consent of your advisor and the instructor of the class you want to enter. You will find the list of instructors on the course webpage. No section changes are allowed after July 16. Last day for a student to drop a course

- (via the web) without it being recorded is Sunday, June 22
- without a grade is 5:00 pm, Friday, June 27
- with a passing or failing grade is 5:00 pm, Wednesday, July 16. No section drops are allowed after July 16.

CAMPUS EMERGENCY INFORMATION: In the event of a major campus emergency, course requirements, deadlines and grading percentages are subject to changes that may be necessitated by a revised semester calendar or other circumstances beyond the instructors control.

ONLINE COURSE EVALUATIONS You will receive an official email from evaluation administrators with instructions on how to submit an evaluation of the course and your instructor. Your feedback is vital to improving education at Purdue.

QUESTIONS: If you have any questions that your instructor cannot answer, go to MATH 835 or call 494-1901.

COURSE WEB PAGE: <http://www.math.purdue.edu/academic/courses>