

MA 15300Y Summer 2015 Syllabus

• COURSE WEBSITES

The course website for MA 15300Y is www.math.purdue.edu/ma153y. This is where the Syllabus, Schedule and other course documents can be found. All the course contents (notes, videos, homework, etc.) are available on the LON-CAPA website at www.loncapa.purdue.edu. Check both course websites frequently for new materials and ALWAYS visit the course websites before requesting information from the course coordinator (what you are requesting may already be available on the websites).

• CLASS PERIOD

Students should schedule time to work on this course just as they would a traditional classroom course. Students should set aside at least 2 hours a day to read through the course contents, watch videos, complete online homework, prepare for exams, etc.

• HOMEWORK

There will be 31 homework assignments during the course of the semester. All homework assignments will be completed online using [LON-CAPA](#). Students will have 99 attempts to correctly answer each homework problem, so there should be no reason why a student would not receive 100% on each homework assignment. Check [LON-CAPA](#) for all due dates and times.

Late homework assignments will not be accepted and there are no make-up assignments. At the end of the semester, each student's four lowest homework scores will be dropped.

• EXAMS

There are three regular semester exams scheduled. The dates are listed in the Schedule, and the exams must be completed on those dates.

The date and time of the final exam will be announced later this semester. **STUDENT'S WILL NOT BE ALLOWED TO TAKE THE FINAL EXAM EARLY; PLAN TO BE AVAILABLE UNTIL THE END OF FINALS WEEK**

• CALCULATORS

A computer desktop calculator in scientific view is the **ONLY** calculator allowed on exams. Nothing else is allowed. Students are strongly encouraged to use only a computer desktop calculator in scientific view when completing their homework assignments.

• ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES

If you have been certified by the [Disability Resource Center \(DRC\)](#) as eligible for academic adjustments on exams or quizzes, see www.math.purdue.edu/ada for exam and quiz procedures for your mathematics course, or go to MATH 242 for paper copies.

In the event that you are waiting to be certified by the [Disability Resource Center](#) we encourage you to review our procedures prior to being certified.

• GRADES

Point Distribution:

Homework will be worth 100 points

Exams will be worth 100 points each

Final Exam will be worth 200 points

Final overall course grades will be determined using the following grading scale by taking the total number of points earned for each student, divided by the total number of points possible (600).

Grading Scale:

88% to 89% is an A-

90% to 98% is an A

98% to 100% is an A+

75% to 77% is an B-

78% to 85% is an B

86% to 87% is an B+

60% to 64% is an C-

65% to 69% is an C

70% to 74% is an C+

50% to 56% is an D

57% to 59% is an D+

0% to 49% is an F

Students can only obtain their final letter grade by using the MyPurdue system. Final course letter grades will not be available anywhere else. GRADES CANNOT BE OBTAINED VIA EMAIL OR OVER THE TELEPHONE.

• SECTION CHANGES AND DROPS

****First week of the semester:** go to MyPurdue or see your academic advisor to add the class or change sections.

****After the first week of classes:** students make course and section changes by getting Form 23 (Schedule Revision Request) from their academic advisor, getting their academic advisor's signature, and visiting the course coordinator in MATH 804 during office hours. Completed forms are taken to the [Registrar's Office](#) in Hovde Hall. **Make sure that you are registered in the section you attend; you will have zeros recorded as your quiz and exam grades if you do not.**

• CHEATING

The Mathematics Department will not tolerate cheating of any sort. Grade penalties will always be imposed by the Department, and all cheating cases will also be reported to the [Office of the Dean of Students](#) for disciplinary action (probation, suspension, or expulsion).

• POSSIBLE CAMPUS EMERGENCIES

In the event of a major campus emergency, course requirements, exam dates, deadlines, and grading procedures are subject to change due to a revised semester calendar or other circumstances. contact the course coordinator if you have questions (MATH 804, pdevlin@purdue.edu).

EMERGENCY NOTIFICATION PROCEDURES are based on a simple concept – if you hear a fire alarm inside, proceed outside. If you hear a siren outside, proceed inside.

Indoor Fire Alarms mean to stop class or research and immediately evacuate the building. o Proceed to your Emergency Assembly Area away from building doors. Remain outside until police, fire, or other emergency response personnel provide additional guidance or tell you it is safe to leave.

All Hazards Outdoor Emergency Warning Sirens mean to immediately seek shelter (Shelter in Place) in a safe location within the closest building. "Shelter in place" means seeking immediate shelter inside a building or University residence. This course of action may need to be taken during a tornado, a civil disturbance including a shooting or release of hazardous materials in the outside air. Once safely inside, find out more details about the emergency*. Remain in place until police, fire, or other emergency response personnel provide additional guidance or tell you it is safe to leave.

For more information on Emergency Preparedness at Purdue University, please visit www.purdue.edu/ehps/emergency_preparedness/.

- **COURSE EVALUATIONS**

During the last two weeks of the semester, you will be provided an opportunity to evaluate this course and your instructor. On Monday of the fifteenth week of classes, you will receive an official email from the evaluation administrators with a link to the online evaluation site. You will have two weeks to complete this evaluation. Your participation in the evaluation is an integral part of this course. Your feedback is vital to improving education at Purdue University and you are strongly urged to participate in the evaluation system.

- **UNIVERSITY GRIEF POLICY**

In the unfortunate event of the loss of a loved one, students should contact the [Office of the Dean of Students](#) to request that a notice of his or her leave be sent to instructors. The student will provide documentation of the death or funeral service attended to the [ODOS](#). Given proper documentation, the instructor will excuse the student from class and provide the opportunity to earn equivalent credit and to demonstrate evidence of meeting the learning outcomes for missed assignments or assessments. If the student is not satisfied with the implementation of this policy by a faculty member, he or she is encouraged to contact the Department Head and if necessary, the [ODOS](#), for further review of his or her case. In a case where grades are negatively affected, the student may follow the established grade appeals process.