

MA16020 : Applied Calculus II – Online Distance Course

Summer 2015

COURSE WEB PAGE: <http://www.math.purdue.edu/ma16020>

TEXTBOOK: No textbooks required to purchase. Course contents will be provided to students online through LON-CAPA free of charge.

HOMEWORK ACCESS: Online homework access through LON-CAPA will be provided to students free of charge.

PREREQUISITE: Minimum grade of C- in MA16010 or MA16100 or MA16300 or MA16500 or MA16700 or MA22300 or MA22100 or MA23100

Calculator: A scientific calculator with a one-line display is required. **ONLY THIS TYPE OF CALCULATORS WILL BE ALLOWED. NO EXCEPTIONS.** Recommended is the TI-30Xa. If in doubt, please double check with your instructor. You are allowed to use but **NOT** to share the approved calculators on quizzes and exams.

Homework: Homework assignments will be assigned daily. The **four** lowest homework scores will be dropped at the end of the semester. If you are not able to complete your homework on time and have extenuating circumstances with valid supporting documents, please contact your instructor.

NOTE: There will be **NO** quizzes for the online (distance) course.

Exams: There will be 3 midterm exams and a final exam. The time and dates of the 3 midterms can be found in the course calendar. The final exam information will be given later in the summer. **The semester does not end until Friday, August 7 at 5:30 pm. Individuals wanting to leave campus early will not be granted early final exams to accommodate travel plans.**

Depending on your summer location, there are up to three proctored options for you to take the exams.

1. Take the exams on campus free of charge. **IF YOU ARE WITHIN AN ABOUT AN HOURS DRIVE FROM CAMPUS**, this is what you will do. If you are farther from campus and want to come to campus for the exams that is certainly fine.
2. **IF YOU ARE MORE THAN AN HOURS DRIVE FROM CAMPUS.** Take the exams online with Proctor U, an online proctoring service. You will have to pay \$25 for a 90 minute exam. If you choose this option, you can take your exams anywhere as long as there is an isolated room with an internet connection.
3. **ONLY IF** you will be in the United States of America **AND IF YOU ARE MORE THAN AN HOURS DRIVE FROM CAMPUS.** Take the exams at a nearby testing center. Most universities and colleges have one. Most testing centers also charge a fee to administer your exams and the fee varies from place to place.

More details about the exams will be provided to you during the first week of classes.

If you miss an exam for any reason, please contact your instructor immediately and explain why you missed the exam. You should be prepared to present documentation to your instructor that supports the reason for your absence. If you contact your instructor within 24 hours from the scheduled exam, your instructor will allow you to take an alternate exam either with no penalty **OR** with a 25 point deduction, depending on the reason for your absence... (see next page)

If you miss an exam with no valid reasons and you do not contact your instructor within 24 hours from the scheduled exam, you will not be allowed an alternate exam. Not knowing the right time, date or location of an exam is not a valid reason for missing it.

Warning: If there are any special circumstances that may affect your ability to successfully complete an exam (illness, family emergency, etc.) you must discuss the situation with your instructor before taking the exam, even if you must do so right before the exam. Your instructor will then be able to advise you on your options. Do not wait until after you take the exam to contact your instructor.

Discussion Forum: We will use Piazza for online discussion. More details will be provided to you once summer school starts. This is the place for you to interact with the other fellow students and your instructor and get your questions answered. **You are highly encouraged to actively participate in the discussion.**

Tutoring Service: Monday through Friday: 12-4pm, KRCH 462 (on the corner of Third Street and Martin Jischke Dr.) Please feel free to use the tutoring service if it is physically possible for you.

GRADES: The course grade will be based on a total of 635 points. Since the three midterm exams and the final exam are common to all students, a normalization process based on the composite score (sum of the scores for Exam 1, Exam 2, Exam 3, and the final exam; maximum 560 points) is used to determine the number of each letter grade given for the summer online distance learning section:

Homework	75
Exam 1	120
Exam 2	120
Exam 3	120
Final	200
Total	635

SEMESTER LETTER GRADE CALCULATIONS:

1. Each student's Exam 1, Exam 2, and Exam 3 scores and the final exam score will be added together, to form a composite score (out of a maximum of 560 points).
2. The Mathematics Department will decide on the A range, B range, etc., for the composite scores.
3. Your instructor will count the number of composite scores for his/her students which are in the A range, B range, etc.
4. For course grades, your instructor will assign a number of As, Bs, etc, equal to the number of As, Bs, etc. earned as the composite scores. However, the final grades will be assigned based on total score (out of the 650 points as listed in the table above).
5. Example: Suppose there are 8 As, 10 Bs, etc. for the composite scores among your instructor's students, then the students in his/her section with the 8 highest total scores will receive an A; students with the next 10 highest total scores will receive a B; and so on.
6. If your total score is within 2 points of a grade cutoff, your grade will be raised to the higher letter grade. If your total score is within 3-9 points of a grade cutoff, your grade will be raised and a minus sign added (that is, you will earn an A-, B-, or C-, or D-). If your total score is within 10-17 points of a grade cutoff, a plus sign will be added to your grade (that is, you will earn a B+, C+, or D+).

ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES: If you have been certified by the Disability Resource Center (DRC) as eligible for academic adjustments on exams or quizzes, please see <http://www.math.purdue.edu/ada> for exam and quiz procedures for your mathematics course. In the event that you are waiting to be certified by the Disability Resource Center we encourage you to review our procedures prior to being certified.

In the event that you are waiting to be certified by the Disability Resource Center we encourage you to review our procedures prior to being certified. For all in-class accommodations, please see your instructors outside class hours-before or after class or during office hours-to share your Accommodation Memorandum for the current semester and discuss your accommodations as soon as possible.

CAMPUS EMERGENCY PROCEDURE: In the event of a major campus emergency, course requirements, deadlines and grading percentages are subject to changes that may be necessitated by a revised semester calendar or other circumstances beyond the instructor's control. Announcements regarding campus emergencies will be sent via course-wide emails and posted on the course web page.

ACADEMIC DISHONESTY: The Mathematics Department will not tolerate academic dishonesty of any sort. If academic dishonesty occurs, then grade penalties will be imposed, possibly to the extent of an F in the course. All cases of academic dishonesty will be reported to the Office of the Dean of Students for disciplinary action (which may include probation, suspension, or expulsion).

DEADLINES FOR SECTION CHANGES AND DROPS: Section changes are possible via the web (on myPurdue) until Wednesday, June 17, and no signatures are required. Section changes between June 18 and June 26 are possible using Form 23 with the consent of your advisor and the instructor of the class you want to enter. You will find the list of instructors on the course webpage. No section changes are allowed after July 15. Last day for a student to drop a course

- (via the web) without it being recorded is Sunday, June 21
- without a grade is 5:00 pm, Friday, June 26
- with a passing or failing grade is 5:00 pm, Wednesday, July 15. No section drops are allowed after July 15.

COURSE EVALUATIONS: At the end of the summer school, you will receive an official email from evaluation administrators with a link to online course evaluations. You are strongly encouraged to participate. Your feedback is vital to maintaining and improving the quality of education at Purdue University.

EMERGENCY PREPAREDNESS SUMMARY: A document about emergency preparedness can be found on the course web page.

If an alarm is heard inside a building, immediately evaluate the building. Get a safe distance from the building. Remain outside the building until police, fire, or other emergency response personnel provide additional guidance or tell you it is safe to leave or return to the building.

If an alarm is heard outside a building, immediately seek shelter in a safe location within the closest building. These types of alarms may indicate a tornado, a civil disturbance, or release of hazardous materials in the outside air. Remain inside the building until police, fire, or other emergency response personnel provide additional guidance or tell you it is safe to leave.

In both cases above, you should seek additional clarifying information by all means possible such as Purdue University home page, email alert, TV, radio, etc.