

Ground Rules for MA 30300 Summer 2015 (Online class)

Instructor: Prof. Veronica Quitalo (vquitalo@purdue.edu)

Online lectures: Recorded/livestream lectures can be accessed through Blackboard.

Homework: All homework assignments are online (www.webassign.net/purdue/login.html). No late homework are accepted. The lowest three homework scores will be dropped at the end of the term. Homework is normally due at 11 pm of the next class day (except homework 1, which is due on Wednesday 6/17).

Quizzes: There will be no quizzes for the online class. The quizzes given to in-class students are available upon request (for self-check or practice).

Midterm Examinations: There will be two one-hour midterm exams. You are responsible for your own proctor arrangements, subject to Prof. Quitalo's approval. Exams will only be sent to your proctor(s).

Final Examination: There will be a two-hour comprehensive final exam during summer exam period, August 5 –August 7.

Grades: Course grades will be determined from your total score which will be computed as follows:

Homework	100 pt
Two midterms@150each	300 pt
<u>Final Exam</u>	<u>200 pt</u>
Total	600 pts

Calculators: Calculators will not be allowed on exams or quizzes.

Academic Adjustments: During the summer session accommodations for your exams are managed between the instructor, student, and the student's exam proctor. If you are entitled to academic adjustments, please let Dr. Quitalo know when you submit your proctor information.

Diversity Welcome Purdue University is committed to maintaining a community which recognizes and values the inherent worth and dignity of every person; fosters tolerance, sensitivity, understanding, and mutual respect among its members; and encourages each individual to strive to reach his or her own potential. In pursuit of its goal of academic excellence, the University seeks to develop and nurture diversity. The University believes that diversity among its many members strengthens the institution, stimulates creativity, promotes the exchange of ideas, and enriches campus life.

Academic Honesty Purdue prohibits academic dishonesty. According to University policy cheating, plagiarism, lying, and deceit in any of their diverse forms (such as the use of substitutes for taking examinations, the use of illegal cribs, plagiarism, and copying during examinations) is dishonest and must not be tolerated. Moreover, knowingly to aid, abet, directly or indirectly, other parties in committing dishonest acts is in itself dishonest. If found guilty of academic dishonesty, possible penalties include a failing grade, a warning, probation, probated suspension, suspension, or expulsion. For more details about the Purdue Policy on academic dishonesty see: <http://www.purdue.edu/odos/osrr/academicintegritybrochure.php>

Campus Emergency Information In the event of a major campus emergency, course requirements, deadlines and grading percentages are subject to changes that may be necessitated by a revised semester calendar or other circumstances beyond the instructor's control.

Online Course Evaluations You will be provided an opportunity to evaluate this course and your instructors. You will receive an official email from evaluation administrators with a link to the online evaluation site. Your feedback is vital to improving education at Purdue. We strongly urge you to participate in the evaluation system.

Important Dates: Last day for a student to drop a course

- (using myPurdue) without it being recorded is June 21, 2015.
- without a grade is 5:00 pm, June 26, 2015.
- with a passing or failing grade is 5:00 pm, July 15, 2015.