

Introduction to MA 15800

PreCalculus

Fall 2016

A course to prepare
student for a calculus class.

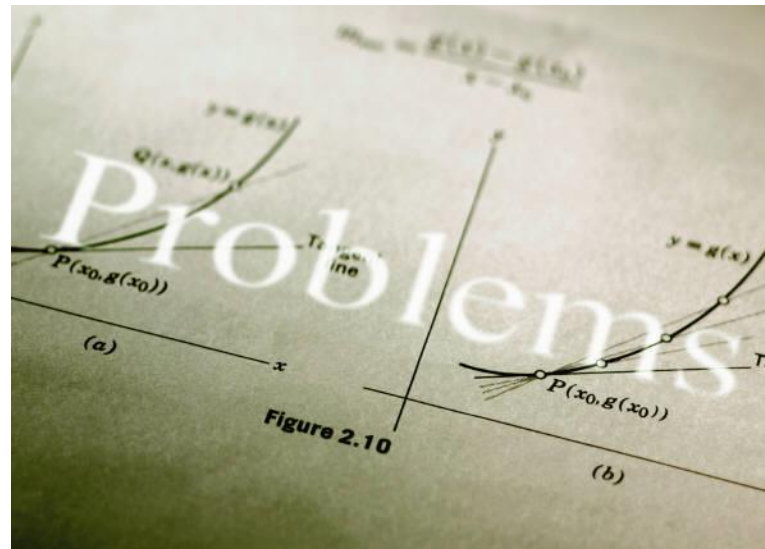
Name: Charlotte Bailey

Office: MATH 802

Office Phone: 765.496.3145

email: baileycm@purdue.edu

Course Web Page Address
www.math.purdue.edu/MA15800



Important Information on Web Page

- The course information (syllabus)
- The class schedule
- The class calendar
- Help room information
- Charlotte's summer schedule
- Exam information
- LON-CAPA information
- Lesson Notes
- Other information will be added, as needed

My Office Hours

- Monday through Friday:
1:00 – 2:00 and 2:10 – 3:10
- Possibly in office at other times
- By appointment at 3:20 and 4:30 hours

MATH HELP ROOM

- KRCH 464A
- Monday – Friday
- NOON – 4:00 PM

Brief Course Information

- Going over this brief information in class does not replace your responsibility to read and understand all policies/procedures on the syllabus (class information).
- To view the schedule, syllabus (class info), and assignment sheet (and other information) go to the web page.

www.math.purdue.edu/MA15800

Attendance Policy

- Students are expected to attend class.
- Students cannot take a quiz without attending class
- I recommend students print the lesson notes (found on the web page) and bring to class to complete.
- Lesson notes will be found on the course web page (www.math.purdue.edu/ma15800).

Online Homework/Assignments

- Homework assignments are completed using the math department's online homework system LON-CAPA
- You can log in to LON-CAPA through BlackBoard or by the address loncapa.purdue.edu. If you have any problems, see me or David.
- LON-CAPA information is found on the web page.
- Homework assignments are due by 7:00 AM the next class day

- One homework score is dropped or excused.
- There are daily homework assignments.
- Each is given a score out of 20 points.
- Online homework is scaled to 50 points at the end of the semester.
- Completing and understanding your homework is the best way to prepare for exams and quizzes. Students who do not understand homework rarely succeed on quizzes or exams!

Quizzes

- There will be a short quiz 2 – 4 times a week.
- First quiz is this Wednesday 06/15.
- No make-up quizzes (or early quizzes) are given. One quiz is excused or the student's lowest quiz score dropped at the end of the semester.
- For more than one to be excused or dropped, there must be documented and extenuating circumstances for ALL absences.
- Quizzes are scaled to 50 points at the end of the semester.

Very Important Announcement!

Any student caught cheating on a quiz may lose all of his/her quiz points for the entire semester.



EXAMS

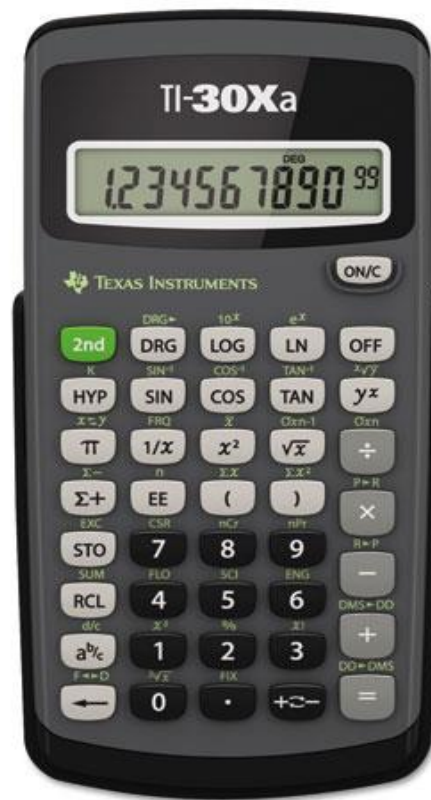
- The 3 regular exams are Monday or Wednesday exams and are during class time.
- There may be a few multiple choice questions with no partial credit
- The remainder of questions will be free-response and there may be partial credit.

(Exam information continued)

- The final exam is written by the math department and the instructor.
- Before each exam, an exam memo with suggested ways to prepare for the exam will be available on the web page.
- There will be some 'old' exams available also in the exam archive, link on web page. (select 159 or 15900 on the drop down menu)
- Before each exam, there will be a review worksheet found on the web page.

Calculator Policy

- A TI-30XA basic scientific calculator is the only calculator allowed on quizzes or exams.
- A calculator is needed for many homework, quiz, and exam problems.
- Students should always bring their calculators to class and exams. The instructor will not usually loan calculators to students. No calculators may be shared during quizzes/exams.
- A picture of the newest version of a TI-30Xa calculator is shown at the right.



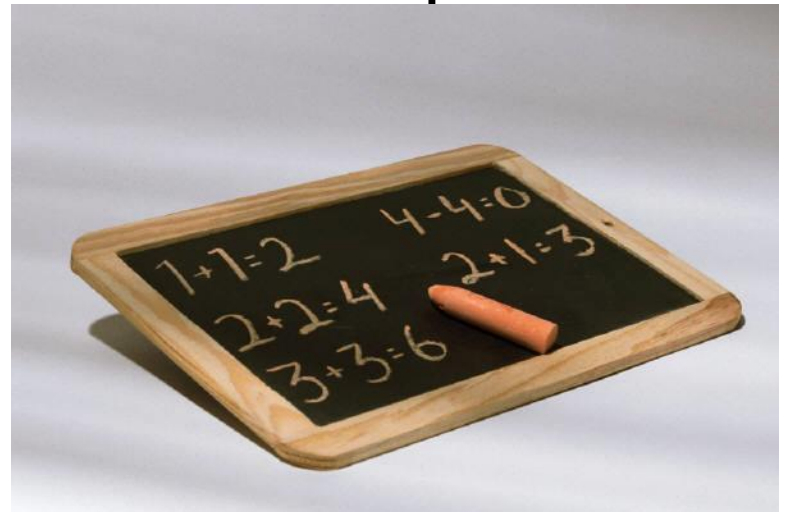
Needed Supplies

- A TI-30Xa basic scientific calculator
- Usual paper, pencils, erasers, a few sheets of graph paper
- A 3-ring binder to keep notes and other papers organized
- (optional) a 3-hole punch
- (optional) a stapler
- A straight-edge
- (optional) printed notes found on the web page



Office Hours

- Charlotte's usual weekly schedule is found on the web page and on her office door. Her office hours are listed on it.
- M – F: 1:00 – 2:00, 2:10 – 3:10
- See Charlotte's weekly schedule.
- The MATH help room KRCH 464A is open Monday through Friday from noon – 4:00 PM



Academic Adjustments (Accommodations)

The Department of Mathematics offers alternative testing environments for students who are registered with the Disability Resource Center. Students who need accommodations must deliver a copy of their Accommodation Notification memorandum to the Undergraduate Services Office (MATH 242) and request an information sheet for their course. Memorandums should be delivered to that office within one week of receipt from the Disability Resource Center. The information Sheet explains the process for receiving exam accommodations for your mathematics course. Enlarged copies of the information sheets are available upon request. Students currently undergoing evaluation through the DRC should also request an information sheet.

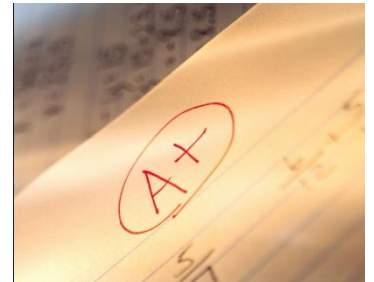
If you have been certified by the Disability Resource Center (DRC) as eligible for academic adjustments on exams or quizzes see <http://www.math.purdue.edu/ada> for exam and/or quiz procedures for your mathematics course or go to MATH 242 for paper copies.

In the event that you are waiting to be certified by the Disability Resource Center we encourage you to review our procedures prior to being certified.

For all in-class accommodations please see your instructors outside class hours – before or after class or during office hours – to share your Accommodation Memorandum for the current semester and discuss your accommodations as soon as possible.

Grades

- Your goal should be to earn as many points as you can. (possible 600 points total)
- Homework and quizzes are each scaled to 50 points.
- Each of the 3 mid-term exams is worth 100 pts.
- Final exam is worth 200 points.
- Grades are assigned based on the percent scale indicated on the syllabus and on the next page.



Cheating Policy

(academic dishonestly policy)

- The mathematics department will not tolerate cheating of any sort. Grade penalties will always be imposed by the department and all cases are reported to the Dean of Students Office for disciplinary action.
- At an exam, students *may be* asked to sign that they have read and understand an academic integrity statement.

- Any student caught cheating on a quiz may lose all of his/her quiz points for the semester.
- All 50 points

Placement

- Please monitor your course work during the first few weeks. Should you decide that you need to drop this course, the last day is July 13 (with advisor and instructor signatures).

Course Evaluation

- You will be provided an opportunity to evaluate this course and your instructor during the last few days of the semester. This evaluation is completed online.

Campus Emergency Policy

- In the event of a major campus emergency; course requirement, deadlines, and grading percentages are subject to changes that may be necessitated by a revised semester calendar or other circumstances beyond the instructor's control. To get information about any such changes, please see the course web page or read an official email message from your instructor.

See syllabus for the following policies.

- Grief Absence Policy
- Military Absence Policy
- Campus Emergency Policy

Helpful Suggestions

- Attend Class!
- Complete the online homework by 7:30 of the next class date.
- Seek help as soon as you determine you do not fully understand a topic. Make use of office hours and tutoring opportunities
- Find another student to be a 'study buddy'.
- Take responsibility for your learning!