

Office of the Registrar – Purdue University
SUMMER 2019 DROP/ADD REFUND DEADLINE DATES

TO ADD OR MODIFY A COURSE

12 Weeks	1 st Eight Weeks	2 nd Eight Weeks	1 st Four Weeks	2 nd Four Weeks	3 rd Four Weeks	1 st Half Semester	2 nd Half Semester	SIGNATURES REQUIRED
May 13- May 16	May 13- May 14	June 10 – Jun 11	May 13	June 10	July 8	Apr 29 – Apr 30	June 24 – June 25	(COURSE SPACE AVAILABILITY REQUIRED) Students may add courses via myPurdue
May 21	May 17	June 14	May 14	June 12	July 10	May 3	June 28	Last day to audit a course; an Audit Form is required and can be obtained in Hovde Hall, Room 45
May 17- June 3	May 15- May 24	June 12- June 21	May 14- May 17	June 11- June 14	July 9- July 12	May 6 – May 10	June 28 – July 8	Advisor and Instructor- Take completed Form 23 to Office of the Registrar for processing (Hovde 45)
June 4- June 27	May 25- June 11	June 24- July 10	May 20- May 28	June 17- June 24	July 15 - July 22	May 13- May 28	July 9 – July 24	Advisor, Instructor, and Head of Department in which the course is listed Take completed form to Office of the Registrar for processing (Hovde 45)

TO DROP A COURSE

12 Weeks	1 st Eight Weeks	2 nd 8 Weeks	1 st 4 Weeks	2 nd 4 Weeks	3 rd 4 Weeks	1 st Half Semester	2 nd Half Semester	SIGNATURES REQUIRED
May 13- May 21	May 13- May 19	June 10 – June 16	May 13- May 14	June 10- June 11	July 8 – July 10	Apr 29 – May 3	June 24 – June 28	(Course not recorded) Students may drop courses via myPurdue
May 22- June 3	May 20- May 24	June 17- June 21	May 16- May 17	June 12- June 14	July 11- July 12	May 6 – May 10	July 1 – July 8	Advisor. (Course recorded with a grade of “W”) Take completed Form 23 to Office of the Registrar for processing (Hovde 45)
June 4- June 27	May 25- June 11	June 24- July 10	May 20- May 28	June 17- June 24	July 15 - July 22	May 13- May 28	July 9 – July 24	Advisor and Instructor (Instructor shall indicate whether passing or failing) Grades of “W”, “WF”, or “WN” will be recorded. Students with a classification of 1 or 2 do not need the instructor’s signature; grades will be “W.” Take completed Form 23 to Office of the Registrar for processing (Hovde 45).

REFUND PERCENTAGE OF FEES & TUITION

12 Weeks	1 st Eights Weeks	2nd Eight Weeks	1 st Four Weeks	2 nd Four Weeks	3 rd Four Weeks	1 st Half Semester	2 nd Half Semester	Refund amount
Before May 17	Before May 17	Before Jun 14	Before May 17	Before June 14	Before Jul 8	Before Apr 29	Before Jun 24	100%
May 17 – May 23	May 17 – May 20	Jun 14 – Jun 17	N/A	N/A	Jul 8 – Jul 11	Apr 29 – May 2	Jun 24 – Jun 27	80%
May 24 – Jun 3	May 21 – May 28	Jun 18 – Jun 24	May 17 – May 23	Jun 14 – Jun 17	Jul 12 – Jul 15	May 3 – May 7	Jun 28 – Jul 2	60%
Jun 4 – Jun 14	May 29 – June 3	Jun 25 – July 5	May 24 – May 30	Jun 18 – Jun 24	Jul 16 – Jul 18	May 8 – May 14	Jul 3 – Jul 9	40%
After Jun 14	After June 3	After Jul 5	After May 30	After Jun 24	After Jul 18	After May 14	After Jul 9	NONE

LEGEND
12 Weeks = May 13 – August 2
1 st Eight Weeks = May 13 – July 5
2 nd Eight Weeks = June 10 – August 2
1 st Four Weeks = May 13 – June 7
2 nd Four Weeks = June 10 – July 5
3 rd Four Weeks = July 8 – August 2
1 st Half Semester = Apr 29- June 20
2 nd Half Semester = June 24- Aug 18

- Information on refunds or withdrawing from the University may be found at the following Web site: <http://www.purdue.edu/bursar/tuition/refundWithdrawals/refundPolicy.html>.
- Students withdrawing from ALL course assignments after classes have begun should go to myPurdue, Academic tab, and click on Withdraw Information.
- The revision/refund dates on this calendar apply to courses that exactly fit the time frames listed. Courses offered outside of these time frames have their own deadlines (2-week courses, etc.). For assistance, please contact Customer Service at 494 - 6165.