1 General Information

1.1 Class time / location
MWF 9:30am - 10:20am, EE 129

1.2 Office Hours
W 10:30am -12:00pm or by appointment

1.3 Textbook
- Calculus: Early Transcendentals, Books a la Carte, and MyLab Math with Pearson eText – Title-Specific Access Card Package 9780134996684 or Briggs/Cochran/Gillett/Schultz 9780134995991

  - There is a two-week trial period for the MyLab Math account. After two weeks, you will have to pay the (nonrefundable) access fee

1.4 Webpages
The webpage http://www.math.purdue.edu/ma261

  - Check this page often for important information and announcements
  - There is also a detailed Daily Calendar for the entire semester posted

1.5 Important Dates
- Last day to drop a course without it being recorded: Monday, January 27 (5:00 pm)
- Last day to drop a course with an automatic grade of W: Monday, February 10 (5:00 pm)
- Last day to drop a course: Friday, March 13 (5:00 pm)
- Please see the Purdue University Academic Calendar for other important dates.
1.6 Transfers

If you transfer sections, your MyLabMath account will transfer also. However, it is your responsibility to notify the TA of your new section so that he/she can request to have your past scores moved over.

2 Course Structure

2.1 Homework and Quizzes

There are 37 online assignments using MyLab Math. Due dates and times are listed on the MyLabMath. Generally, homework from the Friday and Monday lectures are due on Tuesday at 11:00 pm and homework from the Wednesday lecture is due Thursday at 11:00 pm.

There will be a quiz in every recitation class with a few exceptions. Quizzes typically cover the lecture material from the previous week. Quiz problems will be similar to the homework problems.

2.2 Policy on Late Homework and Missed Quizzes

Late homework will not be accepted. No make-up quizzes will be given. At the end of the semester the 3 lowest homework scores and the 3 lowest quiz scores will be dropped. Students who are forced to miss several classes over an extended period of time due to medical reasons or unusual circumstances should see their lecturers.

2.3 Midterm and Quizzes

No calculators are allowed on exams and quizzes. There will be two multiple-choice, one-hour midterm exams:

- Midterm I  Monday, February 24, 6:30 pm-7:30 pm  Elliott Hall of Music
- Midterm II Monday, April 6, 6:30 pm-7:30 pm  Elliott Hall of Music

2.4 Final Exam

TBA

2.5 Course Grade

Your course grades will be determined from your overall score which will be computed as follows:
Homework 18%
Quizzes 10%
Two Midterms @ 18% each 36%
Comprehensive Final Exam 36%
Total 100%

- There are no preset cutoffs for student grades. Instead, we will use the following system: Each TA will be allocated a certain quantity of letter grades to award that is equal to the number of those grades earned on the *common exam totals*. Each TA will then award his/her allocated letter grades to individual students within his/her sections by ranking according to each individual student’s overall course total.

2.6 Supplemental Instruction (SI)

- These study groups are open to anyone enrolled in this course who would like to stay current with the course material and understand the material better.

- Attendance at these sessions is voluntary, but extremely beneficial for those who attend weekly.

- Times and locations for the study session can be found here:
  
  http://www.purdue.edu/si
  or the free app: http://www.purdue.edu/boilerguide

- Students who attend these interactive sessions will find themselves working with peers as they compare notes, demonstrate and discuss pertinent problems and concepts, and share study and test-taking strategies.

- Students are asked to arrive with their student ID card, lecture notes and questions to these informal, peer-led study sessions.

2.7 Academic Integrity

- Please don’t be a cheater

- Academic integrity is one of the highest values that Purdue University holds. Individuals are encouraged to alert university officials to potential breeches of this value by either emailing integrity@purdue.edu or by calling 765-494-8778. While information may be submitted anonymously, the more information that is submitted provides the greatest opportunity for the university to investigate the concern.

- Purdue prohibits academic dishonesty. According to University Policy cheating, lying, and deceit in any of their diverse forms (such as the use of substitutes for taking examinations, the use of illegal cribs, plagiarism,
and copying during examinations) is dishonest and must not be tolerated. Moreover, knowingly to aid and abet, directly or indirectly, other parties in committing dishonest acts is in itself dishonest. If a student is found guilty of academic dishonesty, possible penalties include a warning, probation, probated suspension, suspension or expulsion. For more details about the University Policy on academic dishonesty, please check out the link below:

- [www.purdue.edu/odos/osrr/academicintegritybrochure.php](http://www.purdue.edu/odos/osrr/academicintegritybrochure.php)

- Your instructor and recitation TA will do everything to prevent cheating and to uphold academic integrity standards. However, they cannot see everything, no matter how hard they try. If you observe instances of academic dishonesty during exams, quizzes, please let your instructor know. In addition, you may also report issues of academic integrity through the Office of the Dean of Students ([https://www.purdue.edu/odos/](http://www.purdue.edu/odos/)), email [integrity@purdue.edu](mailto:integrity@purdue.edu) or call 765-494-8778.

### 2.8 Academic Adjustments for Students with Disabilities

- Math department offers alternative testing environments for students who are registered with the [Disability Resource Center](http://www.purdue.edu/odos/osrr/academicintegritybrochure.php).

- Students who need accommodations must deliver a copy of their Accommodation Notification Memorandum to the Undergraduate Services Office (MATH 202) and request an information sheet for this course.

- Memoranda should be delivered to the Undergraduate Services Office (MATH 202) within one week of receipt from the Disability Resource Center. The Information Sheet explains the process for receiving exam accommodations for this course. Enlarged copies of the information sheets are available upon request.

- Student currently undergoing evaluation through the Disability Resource Center should also request an information sheet from the Undergraduate Services Office (MATH 202).

### 2.9 Classroom Safety

In the event of a major campus emergency, course requirements, deadlines and grading percentages are subject to changes that may be necessitated by a revised semester calendar or other circumstances beyond the instructor’s control. Here are ways to get information about changes in this course.

- Course and class web pages (see item 1.4)
2.10 Emergency preparedness

To report an emergency, call 911. To obtain updates regarding an ongoing emergency, sign up for Purdue Alert text messages, view www.purdue.edu/ea.

There are nearly 300 Emergency Telephones outdoors across campus and in parking garages that contact directly to the PUPD. If you feel threatened or need help, push the button and you will be connected immediately.

If we hear a fire alarm during class we will immediately suspend class, evacuate the building, and proceed outdoors. Do not use the elevator.

If we are notified during class of a Shelter in Place requirement for a tornado warning, we will suspend class and shelter in the basement.

If we are notified during class of a Shelter in Place requirement for a hazardous materials release, or a civil disturbance, including a shooting or other use of weapons, we will suspend class and shelter in the classroom, shutting the door and turning off the lights.


2.11 Help Resources

- Math Help Room (MATH 205)
- My office hours
- Your recitation TA’s office hours