

## Ground Rules for MA 26100, Fall 2016

### **Homework:**

There are 37 online assignments using *WebAssign*

<https://www.webassign.net/purdue/login.html>

Due dates and times are listed on the *WebAssign* "Course View." Generally, homework from the Friday and Monday lectures are due on Tuesday at 11:00 pm and homework from the Wednesday lecture is due Thursday at 11:00 pm. There are several homework problems which you have to do by hand, but not turn in (these problems are indicated on the assignment sheet). You are still responsible for this material on quizzes and exams.

### **Transfers:**

If you transfer sections, your *WebAssign* account will transfer also. However, it is your responsibility to notify the TA of the new section so that he/she can request to have your past scores moved over.

### **Quizzes:**

There will be a quiz in (almost) every recitation class (see course calendar). Quizzes typically cover the lessons from the previous week. Quiz problems will be similar to the homework problems.

### **Policy on Late Homework and Missed Quizzes:**

Late homework will not be accepted. No make-up quizzes will be given. At the end of the semester the 3 lowest homework scores and the 3 lowest quiz scores will be dropped. Students who are forced to miss class for an extended period of time or for medical reasons should see their lecturers.

### **Midterm Exams:**

There will be two, one-hour, multiple-choice, midterm exams:

EXAM 1 – Thursday, September 29, 6:30 pm at Elliott Hall of Music

EXAM 2 – Tuesday, November 8 (Election Day), 6:30 pm at Elliott Hall of Music

### **Grades:**

Course grades will be determined from your total score which will be computed as follows:

Homework	100	points
Quizzes	50	points
Two midterms @ 100 each	200	points
Comprehensive Final Exam	<u>200</u>	<u>points</u>
<b>TOTAL</b>	550	points

**There are no pre-set letter grade cut-offs** (these will be based on course-wide performance on the exams). But generally, **about 90% is needed for an A**, while **anything lower than about 50% would be an F** (please note that these are estimates based on limited historical data).

**Course Web Page for MA 26100:** <https://www.math.purdue.edu/MA261>

Check this page often for important information and announcements. There is also a detailed *Daily Calendar* for the entire semester posted.

**Office Hours:**

<https://www.math.purdue.edu/academic/officehours>

You may attend any of these office hours in the Math Help Room for help with MA 26100.

**Calculators:**

Calculators are not allowed on exams or quizzes.

**Accommodations for Students with Disabilities:**

If you have been certified by the Disability Resource Center (DRC) as eligible for academic adjustments on exams or quizzes see [www.math.purdue.edu/ada](http://www.math.purdue.edu/ada) for exam and quiz procedures for your mathematics course or go to MATH 202 for paper copies.

In the event that you are waiting to be certified by the Disability Resource Center we encourage you to review our procedures prior to being certified.

For all in-class accommodations please see your instructor outside class hours - before or after class or during office hours - to share your Accommodation Memorandum for the current semester and discuss your accommodations as soon as possible.

**Academic Dishonesty:**

Purdue prohibits academic dishonesty. According to University policy cheating, plagiarism, lying and deceit in any of their diverse forms (such as the use of substitutes for taking examinations, the use of illegal cribs, plagiarism and copying during examinations) is dishonest and must not be tolerated. Moreover, knowingly to aid, abet, directly or indirectly, other parties in committing dishonest acts is in itself dishonest.

If found guilty of academic dishonesty, possible penalties can range from receiving a zero on the assignment to expulsion from the University. For more details about the Purdue policy on academic dishonesty see

[www.purdue.edu/odos/osrr/academicintegritybrochure.php](http://www.purdue.edu/odos/osrr/academicintegritybrochure.php)

**The following Exam Rules will be printed on each midterm and on the final exam:**

1. Students may not open the exam until instructed to do so.
2. Students must obey the orders and requests by all proctors, TAs, and lecturers.
3. No student may leave in the first 20 minutes or in the last 10 minutes of the exam.
4. Books, notes, calculators, or any electronic devices are not allowed on the exam, and they should not even be in sight in the exam room. Students may not look at anybody else's test, and may not communicate with anybody else except, if they have a question, with their TA or lecturer.
5. After time is called, the students have to put down all writing instruments and remain in their seats, while the TAs will collect the scantrons and the exams.
6. Any violation of these rules and any act of academic dishonesty may result in severe penalties. Additionally, all violators will be reported to the Office of the Dean of Students.

I have read and understand the exam rules stated above:

STUDENT NAME (print): \_\_\_\_\_

STUDENT SIGNATURE: \_\_\_\_\_

Students late for more than 20 minutes will not be allowed to take the exam. They will have to contact their lecturer within one day for permission to take a make-up exam. **Grade penalties are possible.**

Your lecturer and recitation TA will do everything they can to prevent cheating and to uphold academic integrity standards. However, they cannot see everything, no matter how hard they try. If you observe instances of academic dishonesty during exams or quizzes, please let your instructor know. In addition, you may also report issues of academic integrity through the Office of the Dean of Students ([www.purdue.edu/odos](http://www.purdue.edu/odos)), call 765-494-8778, or email [integrity@purdue.edu](mailto:integrity@purdue.edu).

**Nondiscrimination Policy Statement:**

Purdue University is committed to maintaining a community which recognizes and values the inherent worth and dignity of every person; fosters tolerance, sensitivity, understanding, and mutual respect among its members; and encourages each individual to strive to reach his or her own potential. In pursuit of its goal of academic excellence, the University seeks to develop and nurture diversity. The University believes that diversity among its many members strengthens the institution, stimulates creativity, promotes the exchange of ideas, and enriches campus life.

Purdue University views, evaluates, and treats all persons in any University related activity or circumstance in which they may be involved, solely as individuals on the basis of their own personal abilities, qualifications, and other relevant characteristics.

Purdue University prohibits discrimination against any member of the University community on the basis of race, religion, color, sex, age, national origin or ancestry, genetic information, marital status, parental status, sexual orientation, gender identity and expression, disability, or status as a veteran.

The University will conduct its programs, services and activities consistent with applicable federal, state and local laws, regulations and orders and in conformance with the procedures and limitations as set forth in Purdue's Equal Opportunity, Equal Access and Affirmative Action policy which provides specific contractual rights and remedies. Additionally, the University promotes the full realization of equal employment opportunity for women, minorities, persons with disabilities and veterans through its affirmative action program.

**Other Issues:**

In the event of a major campus emergency or other circumstances beyond the instructor's control, course requirements, deadlines and grading percentages are subject to changes that may require a revised semester calendar. To get information about changes in this course please check frequently the course web page: <https://www.math.purdue.edu/MA261>

**Important Dates:**

Last day to drop a course with it being recorded: **Monday, September 5 (5:00 pm)**  
Last day to drop a course with a passing or failing grade: **Wednesday, October 26 (5:00 pm)**  
Please see the [Purdue University Academic Calendar](#) for other important dates.