

# MA 261 Final Exam Conflict Documentation

“Students scheduled for more than two examinations in one calendar day are entitled to reschedule any examinations in excess of two. Similarly, students faced with a direct exam conflict are entitled to reschedule either examination. It is the responsibility of the student to make the necessary arrangements before the last week of regularly scheduled classes. Course instructors shall not penalize a student who chooses to reschedule an examination under these options.” – [Academic Regulations](#)

The student must fill out the form below to provide as documentation, then the student will be permitted to take the MA 261 Final Exam at an alternate time without a late penalty.

## Student should fill out the portion below:

Student's Name	_____	TA's Name	_____
PUID	_____	Purdue Email	_____
<input type="checkbox"/>	<u>LEC 100: MWF @ 7:30am</u>	<input type="checkbox"/>	<u>LEC 400: MWF @ 1:30pm</u>
<input type="checkbox"/>	<u>LEC 200: MWF @ 3:30pm</u>	<input type="checkbox"/>	<u>LEC 500: MWF @ 2:30pm</u>
<input type="checkbox"/>	<u>LEC 300: MWF @ 8:30am</u>	<input type="checkbox"/>	<u>LEC 600: MWF @ 4:30pm</u>

## Which situation applies?

- Two Final Exams scheduled at the same time (only fill out information for Course 1)
- Three or more Final Exams on the same day (fill out Course 1 and Course 2 information)

Please enter below the information for the Purdue class(es) that conflict(s) with the MA 261 Final Exam on Mon Dec 11, 2023 at 8-10am

(MA 261 Instructors and TAs should NOT fill out the portions below.)

Course 1	_____	Final Exam Date/Time	_____
Instructor 1 Name	_____		
Instructor 1 Signature	_____		

(Only fill out the portion below if three or more Final Exams are scheduled for the same day)

Course 2	_____	Final Exam Date/Time	_____
Instructor 2 Name	_____		
Instructor 2 Signature	_____		

Once completed, the student should scan and email this to their instructor (Dr. Glubokov, Dr. Hood, or Dr. Johnstone) or hand it to the instructor in office hours or before/after class.