


Brightspace at Purdue

 Brightspace is the supported Learning Management System, used for face-to-face courses, online courses, and hybrid courses across all Purdue campuses.

Best Practices

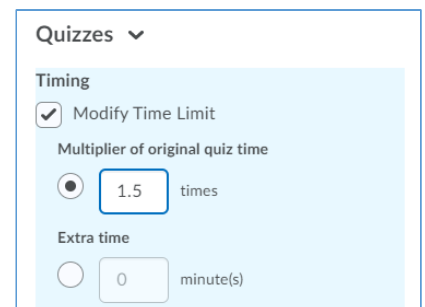
1. Make your course [active and check the course start and end dates](#) to ensure your students can access your course. These dates can be customized via Course Tools>Course Admin>Course Offering Information.
2. [Create a welcome announcement](#) for your students.
3. Upload your current syllabus by clicking Content, and then “Syllabus” in the upper left corner of the page.
4. We recommend downloading and using the [“QM-correlated Course Design Evaluation Rubric with LMS Recommendations”](#). The included recommendations will help you layout your course in Brightspace.

Tips and Tricks

- How do you grade your students?
 - Set up your grade book for either [weighted or points based grading](#). This can be achieved by either going through the Setup Wizard or using the Settings button in Grades.
 - New courses are set to “Treat ungraded items as 0”. To show your students a running total score, change this setting to [“Drop ungraded items”](#) (Grades>Settings>Calculation Options). Note: With this setting, you will need to enter zeros for missed assignments/quizzes.
 - Connect all course activities grade items to Grades
 - With [Quizzes](#), be sure you have looked at the “Assessment” tab. Note: you must check “allow automatic export to grades” in order for grades to be sent to the grade book.
 - See how grades appear to individual students by using the drop-down menu to the right of a student’s name in Grades and selecting [“Preview”](#).
- Do you want your students to be able to see everything in the course from day 1, or do you want to control when content is released to your students?
 - You can add [release conditions](#). For example, require students to take a Syllabus quiz before they can see the rest of the course content.
 - Take advantage of the [Demo Student](#) to see your course from the student perspective. Go to Course Tools>Demo Student.

Recent Updates

- A new rubric experience:
 - Fill out rubrics right on the assignment evaluation page.
 - Set levels of achievement using new rubric sliders
- A new assignment grading experience:
 - A new summary of student submissions
 - Ability to grade on mobile.
- Accommodations
 - [Apply time accommodations](#) to all course quizzes directly from the Classlist.
 - Time can be added as multiplier of the original quiz time, or in minutes of additional time.



The screenshot shows the 'Quizzes' settings menu. Under the 'Timing' section, the 'Modify Time Limit' checkbox is checked. Below it, the 'Multiplier of original quiz time' is set to 1.5 times. The 'Extra time' section shows a radio button selected for '0 minute(s)'.

For Assistance

- Visit us at a daily [drop-in help session](#), or contact us at TLT@purdue.edu for assistance.
- To keep up with new Brightspace features, we frequently update our resources. For the most up-to-date documents and videos please see our [Brightspace Resource page](#).

We’d like your feedback on this report, please take the following survey:
https://purdue.ca1.qualtrics.com/jfe/form/SV_0Cyh0uPhU36tKjs