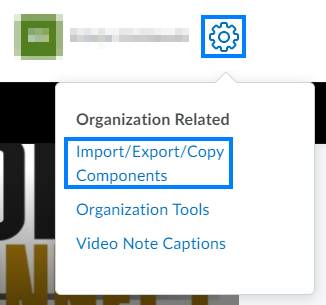
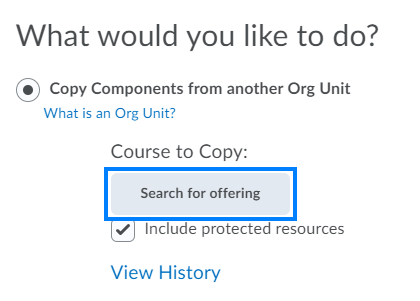
# Copy Course Components

**IMPORTANT:** Contrary to Blackboard, the course copy process in Brightspace is a “pull” process. Be sure to open the destination course where the developed course will be copied to. For example, if you would like to copy a DEV course to an actual course with student enrollment, open the actual course with student enrollment.

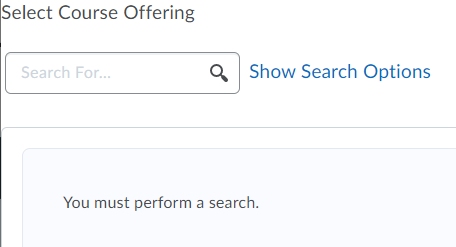
* **Login** to D2L Brightspace course and **click** the destination course you would like to copy an existing course to.
* **Click** the **Settings** icon near the top-right of the screen and **select Import/Export/Copy Components** from the drop-down.



* Under *Copy Components from another Org Unit*, **click** **Search for offering**.



* **Enter** the course ID or course name of the developed course and **click** the **Search** icon.



* **Select** the radio button to the left of the appropriate course and **click** **Add Selected**.



* If you would like to copy the entire course as it is, **click Copy All Components**. If you would like to copy only specific elements of the course, **click** **Select Components**, **check** the components you would like to copy, and **click Continue**.

screenshot

* After the copy has completed, **click Course Home** to view your course.